



PUBLIC ATTACHMENTS

Ordinary Council Meeting

26 June 2024

PUBLIC ATTACHMENTS

No	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
1	EFT13165 798988A 798988B	01/05/2024 14/03/2024 14/03/2024	Downer EDI Works Pty Ltd	Toodyay-Bindi Bindi Road project Toodyay-Bindi Bindi road, Widen and wet mix to 10 meters wide for a length of 2.58km from SLK 4.30 to 6.88 Toodyay-Bindi Bindi Rd - Cement Stabilisation	227,735.09 145,834.81	373,569.90		F
2	EFT13166 16	03/05/2024 30/04/2024	Alan Thornton	Staff housing 13 Lambert - removed existing hardi-flex from back patio, supplied and installed new hardi-flex Staff housing 13 Lambert - removed existing hardi-flex from back patio, supplied and installed new hardi-flex	5,345.81	5,345.81		
3	EFT13167 DEDUCTION DEDUCTION	03/05/2024 10/04/2024 24/04/2024	Australian Service Union WA	Payroll deductions Union Fees Payroll Deduction for period ending 10/04/2024 Payroll Deduction for period ending 24/04/2024	26.50 26.50	53.00		
4	EFT13168	05/04/2024	Cancelled EFT	Cancelled EFT				
5	EFT13169 62266	03/05/2024 19/04/2024	Avon Waste	Rubbish Collection General - to 10/04/2024 Rubbish Collection General - to 10/04/2024	1,947.22	1,947.22		
6	EFT13170 11	03/05/2024 24/04/2024	Calingiri Progress Association	Community Grant Funding - Brightening Calingiri Community Grant Funding - Brightening Calingiri	1,230.00	1,230.00	L	
7	EFT13171 4284	03/05/2024 24/04/2024	Canine Control	Provide Ranger Services-Monday / Tuesday 22 & 23 April 2024 Provide Ranger Services-Monday / Tuesday 22 & 23 April 2024	2,420.00	2,420.00		
8	EFT13172 15526	03/05/2024 30/04/2024	Country Copiers	CEO PA Printer ink CEO PA Printer ink	919.60	919.60		
9	EFT13173 8245959	03/05/2024 26/04/2024	Country Womens Association - Bolgart Branch Country Womens Association	Catering for ANZAC Day Service 2024 Catering for ANZAC Day Service 2024	262.04	262.04	L	
10	EFT13174 19293 19292	03/05/2024 26/04/2024 26/04/2024	Direct Office Furniture	Admin Office Furniture Refit Admin Office Furniture Refit Admin Office Furniture Refit	9,558.45 2,259.40	11,817.85		
11	EFT13175 955	03/05/2024 23/04/2024	Fraser Onsite	Depot- various maintenance and repairs of Loader, Side Tipper, Water tanker, BobCat, Trucks, Grader, Gen set, Water pumps, trailers Depot- various maintenance and repairs of Loader, Side Tipper, Water tanker, BobCat, Trucks, Grader, Gen set, Water pumps, trailers	15,425.58	15,425.58		
12	EFT13176 956 957 958 959	03/05/2024 21/04/2024 23/04/2024 23/04/2024 01/05/2024	KA Tyres & Battery's	Depot - various plant and vehicle maintenance Steer Tyres for Hino 700 Tyre for Drop Deck Truck Tyre for Water Cart Tyre for Komatsu Grader	1,409.00 435.00 445.00 2,015.00	4,304.00	L	
13	EFT13177 REIMBURSEMENT REIMBURSEMENT29042024	03/05/2024 01/05/2024 01/05/2024	Katrina Humphries	Expense reimbursement - Community event Mogumber Community Gathering - Food supplies Staff travel for Mogumber Community event	117.65 81.00	198.65	L	
14	EFT13178 22446	03/05/2024 30/04/2024	LG Best Practices	Rates Services - April 2024 Rates Services - April 2024	1,056.00	1,056.00		
15	EFT13179 616	03/05/2024 30/04/2024	Malts Contracting	Cleaning services of various Shire's facilities - April 2024 Cleaning services of various Shire's facilities - April 2024	6,795.00	6,795.00	L	
16	EFT13180 REIMBURSEMENT01052024	03/05/2024 01/05/2024	Marelda Kelly	Reimbursement for power to Gillingarra Emergency Water Supply - 3rd May 2023 to 4th March 2024 Reimbursement for power to Gillingarra Emergency Water Supply - 3rd May 2023 to 4th March 2024	408.86	408.86	L	

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				Ordinary Council Meeting 26 June 2024				
17	Shire of Victoria Plains EFT13181 8620	03/05/2024 22/04/2024	RSM Australia Pty Ltd (atf Birdanco Practice Trust)	RSM - Accounting services - March 2024 RSM - Accounting services - March 2024		2,865.50		
18	EFT13182 27	03/05/2024 07/03/2024	SB & ES KELLY	Replaced Boundary Fence damage due to fire - Gillingarra Oval Replaced Boundary Fence damage due to fire - Gillingarra Oval		1,672.00	L	
19	EFT13183 DEDUCTION DEDUCTION DEDUCTION DEDUCTION 17042024	03/05/2024 24/04/2024 24/04/2024 24/04/2024 24/04/2024	Salary Packaging Australia Pty Ltd	Salary packaging novated lease -payroll deductions Payroll Deduction for payroll ending 24/04/2024 Payroll Deduction for payroll ending 24/04/2024 Payroll Deduction for payroll ending 24/04/2024 Payroll Deduction for payroll ending 24/04/2024 GST Novated Lease for payroll ending 24/04/2024		1,306.77		
20	EFT13184 REIMBURSEMENT REIMBURSEMENT26032024	03/05/2024 23/03/2024 26/03/2024	Tania Peterson	Staff reimbursement- recruitment required Medical check Drug test		122.00	L	
21	EFT13185 1644	03/05/2024 25/04/2024	Toodyay Building & Maintenance Services	Mogumber Hall- supplied and installed bracket to mesh cage for hot water system and adjust trap to toilet wash basin; Mogumber Library- supplied and installed fittings to storm water pipes, treated and painted pine moulding to external wall, and refixed timber moulding to stumps Mogumber Hall- supplied and installed bracket to mesh cage for hot water system and adjust trap to toilet wash basin; Mogumber Library- supplied and installed fittings to storm water pipes, treated and painted pine moulding to external wall, and refixed timber moulding to stumps		935.00		
22	EFT13186 26706 26775 26805 26829 26871	03/05/2024 31/03/2024 02/04/2024 22/04/2024 01/05/2024 01/05/2024	Wallis Computer Solutions	Various IT computing services and purchases CEO - Laptop replacement of Desktop NBN - Internet - Shire Office and Staff Housing - April 2024 IT Support - Sophos, Network & Back up - Bolgart library NBN - Internet - Shire Office and Staff Housing -May 2022 IT Support - 2m cable - Display Port to HDMI		4,531.82		
23	EFT13187 24894 24895	10/05/2024 08/04/2024 15/04/2024	ALGA Conference (National General Assembly)	Council Member and CEO attendance to ALGA Conference ALGA Conference - CEO ALGA Conference - President		2,615.00		
24	EFT13188 106453	10/05/2024 30/04/2024	Ampac Debt Recovery (wa) Pty Ltd	Rates Debt Recovery - April 2024 Rates Debt Recovery - April 2024		55.00		
25	EFT13189 1013219744	10/05/2024 03/05/2024	Australia Post	Australia Post - Postal Charges - April 2024 Australia Post - Postal Charges - April 2024		53.63		
26	EFT13190 DEDUCTION DEDUCTION DEDUCTION DEDUCTION DEDUCTION	10/05/2024 10/04/2024 10/04/2024 24/04/2024 24/04/2024 24/04/2024	Australian Taxation Office	Payroll Tax - April 2024 Payroll Deduction for payroll ending 10/04/2024 Payroll Deduction for payroll ending 10/04/2024 extra tax Payroll Deduction for adjustment - 24/04/2024 Payroll Deduction for payroll ending 24/04/2024 Payroll Deduction for payroll ending 24/04/2024 extra tax		33,955.00		
27	EFT13191 6085	10/05/2024 03/05/2024	Avon Valley Windscreens	Depot- Replaced Windscreen Toyota Hi lux, and Mazda BT - insurance excess Depot- Replaced Windscreen Toyota Hi lux, and Mazda BT - insurance excess		740.00		

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Shire of Victoria Plains								
28	EFT13192	10/05/2024	Calingiri Auto Centre (The Trustee for R J Glass Familv Trust) t/as	Various vehicle repairs:		1,630.75	L	
	50787	02/05/2024		CESM Vehicle-installed and wired up tail lights	237.60			
	50725	02/05/2024		MAZDA BT 50 - supplied and installed light bar mount, light bar and wiring vehicle	1,257.85			
	50786	08/05/2024		Mazda BT 50 - Installed plug to 12v firdge in lock box and repaired left hand front tyre	135.30			
29	EFT13193 15352	10/05/2024 03/05/2024	Calingiri Autos (GE & SN O'Brien T/as)	Calingir Oval - 13T load of Yellow Sand Calingir Oval - 13T load of Yellow Sand	 1,487.20	1,487.20	L	
30	EFT13194	10/05/2024	CouncilFirst (Open Systems Technology Pty Ltd t/as)	CouncilFirst - Implementation Costs (License / Subscriptions, Maintenance / Support & Hosting)		38,633.09		
	8360	28/03/2024		Support - February 2024 - Reports, Cases by Status Information	904.75			
	8361	28/03/2024		Professional Services - February 2024 - Project Management, Record, Financial Management, Payroll ESS	21,455.50			
	8372	02/04/2024		Records - Consultant Travel Expenses	1,117.09			
	8374	03/04/2024		Additional user - Team	544.50			
	8388	09/04/2024		Microsoft Azure licence renewal - March 2024	652.25			
	8419	22/04/2024		Professional Services - March 2024 -Record, Financial Management, Support - March 2024 - Cases, Office connections, Records to Chamber email, change users from Team to Enterprise License, SR access	12,020.25			
	8418	22/04/2024			1,938.75			
31	EFT13195 2324015	10/05/2024 08/05/2024	Dallywater Consulting	Environmental Health Officer Services 25/04/2024 to 07/05/2024 Environmental Health Officer Services -25/04/2024 to 07/05/2024	 9,324.44	9,324.44		
32	EFT13196 156078A	10/05/2024 15/12/2023	Department of Fire & Emergency Services	ESL Fees/Adjustment 2022/2023 Annexure A ESL Fees/Adjustment 2022/2023 Annexure A	 965.00	965.00		
33	EFT13197 1046480	10/05/2024 19/04/2024	Dun Direct Pty Ltd	Depot Fuel Supplies - April 2024 Depot Fuel Supplies - April 2024	 17,105.38	17,105.38		
34	EFT13198 4504	10/05/2024 04/05/2024	Exurban Pty Ltd (ATF Vista Trust)	Town Planning Consultancy Services 2023/2024 - April 2024 Town Planning Consultancy Services 2023/2024 - April 2024	 2,246.90	2,246.90		
35	EFT13199 42818 26	10/05/2024 21/03/2024 11/04/2024	Fire and Safety Supplies WA (Australian Fire	Bush Fire Brigade - Fire Boots Bush Fire Brigade - Fire Boots Bush Fire Brigade - Fire Boots	 178.56 574.90	753.46		
36	EFT13200 REIMBURSEMENT	10/05/2024 01/05/2024	Gillingarra Sport and Recreation Club	Shire Contribution - Shire Shade Sail Shire Contribution - Shire Shade Sail	 4,474.25	4,474.25	L	
37	EFT13201 749	10/05/2024 06/05/2024	Greg Alan Electrical Airconditioning & Refrigeration (Pithara Electrical Pty Ltd)	Connect Generator supplied from Depot, disconnect generator from refuse site. Organise parts for finalization, however generator Connect Generator supplied from Depot, disconnect generator from refuse site. Organise parts for finalization, however generator	 596.00	596.00		
38	EFT13202 945 946 947	10/05/2024 14/04/2024 14/04/2024 15/04/2024	KA Tyres & Battery's	Depot - Vehicle services and supplies Truck tire for water cart - Roadserve Series water tank Mazda BT 50 - vehicle service Pick up of water tank	 2,921.00 517.94 400.00	3,838.94	L	
38	EFT13203 5694	10/05/2024 24/04/2024	Nusteel Patios & Sheds (Ovane Pty Ltd t/as)	Mogumber Hall and verandah extensions - removed existing roof sheeting,gutters,flashings - initial payment Mogumber Hall and verandah extensions - removed existing roof sheeting,gutters,flashings - initial payment	 10,545.87	10,545.87		

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	Shire of Victoria Plains 39 EFT13204	10/05/2024	SF Fitzgerald Plumbing & Gas	Ordinary Council Meeting 26 June 2024 Bolgart Caravan Park - supplied and installed water supply and RPZD for dump point, installed dump point, and concrete and mortar mix to concrete pad for clean finish		2,145.70		
	1336	06/05/2024		Bolgart Caravan Park - supplied and installed water supply and RPZD for dump point, installed dump point, and concrete and mortar mix to concrete pad for clean finish	2,145.70			
40	EFT13205 78	10/05/2024 06/05/2024	Step toe & Wife Scrap Metal Recycling (Newins Family Trust T/as)	Calingiri/Bolgart - Refuse Site Management - 29/04/2024 to 12/05/2024 Calingiri/Bolgart - Refuse Site Management - 29/04/2024 to 12/05/2024	2,961.54 2,961.54	2,961.54	L	
41	EFT13206 4548	10/05/2024 11/03/2024	Timber Insight Pty Ltd	Bridge 704 Toodyay-Bindi Bindi Road Preventative Maintenance Bridge 704 Toodyay-Bindi Bindi Road, Preventative Maintenance	15,850.60 15,850.60	15,850.60		F
42	EFT13207 1646	10/05/2024 03/05/2024	Toodyay Building & Maintenance Services	Bolgart Caravan Park -Fabricated and installed brackets and paint, erected clothesline, and installed honesty box; Bolgart Cemetery-supplied and fabricated patio tube framework, installed notice boards Bolgart Caravan Park -Fabricated and installed brackets and paint, erected clothesline, and installed honesty box; Bolgart Cemetery-supplied and fabricated patio tube framework, installed notice boards	715.00 715.00	715.00		
43	EFT13208 108592	10/05/2024 30/04/2024	Well Done International Pty Ltd	WellDone International Monthly Service Fee 2024 - April 2024 WellDone International Monthly Service Fee 2024 - April 2024	261.80 261.80	261.80		
44	EFT13209 247	10/05/2024 15/04/2024	Western Australia Local Government Association	WALGA Waste & Environment Summit 2024 WALGA Waste & Environment Summit 2024	250.00 250.00	250.00		
45	EFT13210 18836118	10/05/2024 25/03/2024	Fulton Hogan Industries Pty Ltd	Sealing works Toodyay Bindi-Bindi rd SLK 4.28-6.88 Sealing works Toodyay Bindi-Bindi rd SLK 4.28-6.88	280,911.64 280,911.64	280,911.64		F
46	EFT13211 4988	17/05/2024 20/03/2024	Alpha Group Consulting	5 weather Stations and installation 5 weather Stations and installation	37,950.00 37,950.00	37,950.00		
47	EFT13212 62764	17/05/2024 03/05/2024	Avon Waste	Rubbish Collection General - to 24/04/2024 Rubbish Collection General - to 24/04/2024	2,549.24 2,549.24	2,549.24		
48	EFT13213 REIMBURSEMENT	17/05/2024 26/03/2024	Bolgart Progress Association	Bolgart Kitchen Floor - reimbursement Bolgart Kitchen Floor - reimbursement	1,000.00 1,000.00	1,000.00	L	
49	EFT13214 4287	17/05/2024 12/05/2024	Canine Control	Provide Ranger Services as per Contract from 01/07/2023 to 30/06/2024 - 09th & 10th May 2024 Provide Ranger Services as per Contract from 01/07/2023 to 30/06/2024 - 09th & 10th May 2024	2,420.00 2,420.00	2,420.00		
50	EFT13215 67	17/05/2024 06/05/2024	D.E.C Contracting Pty Ltd	Carani East Road - excavator with grapple saw and tow behind chipper for vegetation control - Blackspot project. Carani East Road - excavator with grapple saw and tow behind chipper for vegetation control - Blackspot project.	27,489.00 27,489.00	27,489.00		F
51	EFT13216 915 919B	17/05/2024 15/05/2024 15/05/2024	Fraser Onsite	Depot - various plant and vehicle maintenance Caterpillar Excavator, Bobcat Trailer Single Axle Semi, Work Shop Compressor Service; Hino Side Tipper 3 Axle Trailer , New Norcia Fire Truck Isuzu Urban Tanker ,New Gen Set, Isuzu FSS600 Fire Truck service, New Norcia Fire , Hino 300 Series 617 Long Crew, Bobcat T650 Track Loader, Kubota Track Loader (Skid Steer),- 2023 UD End Tipper Emergency Services - Fire fighting Honda Pumps.	8,737.45 2,482.37	11,219.82		
52	EFT13217 615	17/05/2024 29/04/2024	Malts Contracting	Cleaning services of various Shire's facilities - March 2024 Cleaning services of various Shire's facilities - March 2024	5,715.00 5,715.00	5,715.00	L	5

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Ordinary Council Meeting								
26 June 2024								
53	EFT13218	17/05/2024	Midwest Sheds and Garages	E-Waste Sheds Bolgart, Calingiri and Mogumber - pre delivery payment		63,639.00		
	1214	23/04/2024		E-Waste Sheds Bolgart	21,213.00			
	1213	23/04/2024		E-Waste Sheds Calingiri	21,213.00			
	1212	23/04/2024		E-Waste Sheds Mogumber	21,213.00			
54	EFT13219	17/05/2024	Morris Pest & Weed Control Pty Ltd	Termite Treatment to Bolgart Hall		308.00		
	362	13/05/2024		Termite Treatment to Bolgart Hall	308.00			
55	EFT13220	17/05/2024	Nusteel Patios & Sheds (Ovane Pty Ltd t/as)	Mogumber Hall - Removed existing roof sheeting,gutters,flashings and verandah extension; Mogumber Post Office/Library- removed existing roof sheeting,gutters,barges,flashings, PVC pipes; Mogumber toilets - removed existing roof sheeting,flashings		63,275.25		
	5715	16/05/2024		Mogumber Hall - Removed existing roof sheeting,gutters,flashings and verandah extension; Mogumber Post Office/Library- removed existing roof sheeting,gutters,barges,flashings, PVC pipes; Mogumber toilets - removed existing roof sheeting,flashings	63,275.25			
56	EFT13221	17/05/2024	Rural Infrastructure Services	WSFN Consultancy Services to inspect remedial works for Mogumber Yarrowindah Rd works - April 2024, and RRG consultancy services for geotechnical test holes in Toodyay-Bindi Bindi Road 24/25		10,244.74		F
	1187	30/04/2024		WSFN Consultancy Services to inspect remedial works for Mogumber Yarrowindah Rd works - April 2024, and RRG consultancy services for geotechnical test holes in Toodyay-Bindi Bindi Road 24/25	10,244.74			
57	EFT13222	17/05/2024	TJT Carpentry & Roofing Pty Ltd	Piawaning Hall - cleaned gutters, removed mold, moss and lichen from bricks outside the hall, and supplied and installed handles in kitchen		2,574.00		
	33	14/05/2024		Piawaning Hall - cleaned gutters, removed mold, moss and lichen from bricks outside the hall, and supplied and installed handles in kitchen	2,574.00			
58	EFT13223	24/05/2024	Calingiri Auto Centre (The Trustee for R J Glass	Vehicle supplies and repairs		1,082.40	L	
	50799	20/05/2024		Depot - Trailer - supplied and installed tail lights	567.60			
	50800	20/05/2024		CEO vehicle - installed new wiring and anderson plug to vehicle for fridge	314.60			
	50811	22/05/2024		Depot - Trailer Papas - supplied and installed licence plate assembly and lamp, repaired wiring	200.20			
59	EFT13224	24/05/2024	Canine Control	Provide Ranger Services - Monday 20th May 2024		2,420.00		
	4291	21/05/2024		Provide Ranger Services - Monday 20th May 2024	2,420.00			
60	EFT13225	24/05/2024	Colin Ashe	Reimbursement - Staff Housing Internet Feb-March 2024		270.00	L	
	REIMBURSEMENT	15/05/2024		Reimbursement - Staff Housing Internet Feb-March 2024	270.00			
61	EFT13226	24/05/2024	D.E.C Contracting Pty Ltd	Carani East Road - excavator with grapple saw and tow behind chipper for vegetation control - Blackspot project.		19,844.00		
	68	14/05/2024		Carani East Road - excavator with grapple saw and tow behind chipper for vegetation control - Blackspot project.	19,844.00			
62	EFT13227	24/05/2024	Dallywater Consulting	Environmental Health Officer Services - 08/05/2024 to 23/05/2024		9,213.57		
	2324016	24/05/2024		Environmental Health Officer Services - 08/05/2024 to 23/05/2024	9,213.57			
63	EFT13228	24/05/2024	Steptoe & Wife Scrap Metal Recycling (Newins Family Trust T/as)	Calingiri/Bolgart- Refuse Site Management - 13/05/2024 to 26/05/2024		2,961.54	L	
	79	20/05/2024		Calingiri/Bolgart- Refuse Site Management - 13/05/2024 to 26/05/2024	2,961.54			

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64	EFT13229 Shire of Victoria Plains 12	24/05/2024 20/05/2024	Thomas Culverwell	Gillingarra Hall - Cleaning - 29/04/2024 to 03/05/2024 Gillingarra Hall - Cleaning - 29/04/2024 to 03/05/2024	300.00	300.00	L	
65	EFT13230 DEDUCTION DEDUCTION	31/05/2024 08/05/2024 22/05/2024	Australian Service Union WA	Payroll deductions Union Fees Payroll Deduction for 08/05/2024 Payroll Deduction for 22/05/2024	26.50 26.50	53.00		
66	EFT13231 DEDUCTION DEDUCTION DEDUCTION DEDUCTION	31/05/2024 08/05/2024 08/05/2024 22/05/2024 22/05/2024	Australian Taxation Office	Payroll deductions Payroll tax Payroll Deduction for payroll ending 08/05/2024 Payroll Deduction for payroll 08/05/2024 extra Payroll Deduction for payroll ending 22/05/2024 Payroll Deduction for 22/05/2024 extra	16,946.00 50.00 15,970.00 50.00	33,016.00		
67	EFT13232 62797	31/05/2024 17/05/2024	Avon Waste	Rubbish Collection General - to 08/05/2024 Rubbish Collection General - to 08/05/2024	1,918.09 1,918.09	1,918.09		
68	EFT13233 4036523524	31/05/2024 28/04/2024	BOC Limited	BOC - Gas Bottle Supplies - April 2024 BOC - Gas Bottle Supplies - April 2024	43.51 43.51	43.51		
69	EFT13234 548584	31/05/2024 31/05/2024	Bigmate Monitoring Services Pty Ltd	Fleet GPS Monitoring - May 2024 Fleet GPS Monitoring - May 2024	176.00 176.00	176.00		
70	EFT13235 APRIL 2024	31/05/2024 30/04/2024	Bolgart Rural Merchandise	Depot Consumables maintenance and office supplies - April 2024 Depot Consumables maintenance and office supplies - April 2024	114.65 114.65	114.65	L	
71	EFT13236 15	31/05/2024 30/05/2024	Bolgart Sports Club Inc	Shire Community Grant for new garden and signage Shire Community Grant for new garden and signage	2,000.00 2,000.00	2,000.00	L	
72	EFT13237 161	31/05/2024 30/05/2024	Calingiri Golf Club	Victoria Plains - Golf Day 2 2024 - contribution Victoria Plains - Golf Day 2 2024 - contribution	400.00 400.00	400.00	L	
73	EFT13238 112780	31/05/2024 30/04/2024	Clinipath Pathology Pty Ltd	Drug Screening - April 2024 Drug Screening - April 2024	40.00 40.00	40.00		
74	EFT13239 8406 8431 8465	31/05/2024 19/04/2024 09/05/2024 29/05/2024	CouncilFirst (Open Systems Technology Pty Ltd t/as)	CouncilFirst - Implementation Costs (License / Subscriptions, Maintenance / Support & Hosting) - April 2024 Additional user - Enterprise Users Microsoft Azure licence renewal - April 2024 Support - April 2024 -On boarding user, payroll, finance management record site, CF sharepoint, change of team details, outlook connect issue, new access to CF	1,633.50 270.67 2,197.25	4,101.42		
75	EFT13240 220501 220502	31/05/2024 07/05/2024 07/05/2024	Country Copiers	Office Copier Printer Charges - April 2024- reading and maintenance Admin - readings and maintenance Depot - readings and maintenance	1,084.05 39.95	1,124.00		
76	EFT13241 69	31/05/2024 20/05/2024	D.E.C Contracting Pty Ltd	Carani East Road - excavator with grapple saw and tow behind chipper for vegetation control - Blackspot project. Carani East Road - excavator with grapple saw and tow behind chipper for vegetation control - Blackspot project.	20,570.00	20,570.00		F
77	EFT13242 64712	31/05/2024 27/05/2024	Digga West & Earthparts WA	Depot- Kubota Track Loader - Brush Poly Suit Depot- Kubota Track Loader - Brush Poly Suit	1,683.00 1,683.00	1,683.00		
78	EFT13243 1053632 1057058	31/05/2024 01/05/2024 10/05/2024	Dun Direct Pty Ltd	Depot Fuel Supplies - Monthly Order - May 2024 Depot Fuel Supplies - Monthly Order - May 2024 Depot Fuel Supplies - Monthly Order - May 2024	8,227.80 5,697.29	13,925.09		
79	EFT13244 240311	31/05/2024 23/04/2024	Econisis Pty Ltd	Economic Development Strategy consultancy fees Economic Development Strategy consultancy fees	5,087.50 5,087.50	5,087.50		

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				Ordinary Council Meeting 26 June 2024				
80	EFT13245 Shire of Victoria Plains 50573 50574	31/05/2024 07/05/2024 07/05/2024	Hersey's Safety Pty Ltd	Works Depot - supplies Safety Glasses, spray & mark (white), Magic trees, Lynch pin kit, cable ties, tiedown straps Stinga gloves, bag of rags	 587.40 127.11	714.51		
81	EFT13246 43 41 42	31/05/2024 24/05/2024 24/05/2024 24/05/2024	Hyatt Concrete Pty Ltd	Shed Path Earthworks Shed Path Earthworks CalingiriTip Shed Path Earthworks Mogumber Tip Shed Path Earthworks Bolgart Tip	 2,530.00 2,530.00 2,530.00	7,590.00		
82	EFT13247 2292	31/05/2024 21/05/2024	IRIS Consulting Group Pty Ltd	Records Training - Overcoming Barriers to Going Digital Records Training - Overcoming Barriers to Going Digital	 638.00	638.00		
83	EFT13249 2098	31/05/2024 22/05/2024	Loadstar Trailers (Loadstar 2001 Pty Ltd t/as)	Depot - 6, 2 tonne galvanised tandem trailer Depot - 6, 2 tonne galvanised tandem trailer	 22,500.00	22,500.00		
84	EFT13250 33430	31/05/2024 08/04/2024	Local Government Professionals Australia WA	LG Pro Young Professional Membership dues 23/24 LG Pro Young Professional Membership dues 23/24	 37.50	37.50		
85	EFT13251 21301	31/05/2024 16/05/2024	Mogumber Hub (Mogumber Outback Club Inc)	Refreshments for the Mogumber Community Recovery Event Refreshments for the Mogumber Community Recovery Event	 496.00	496.00	L	
86	EFT13252 2205	31/05/2024 22/05/2024	Mortlock Electrical Pty Ltd	Bolgart Caravan Park: Installed power point on steel pole adjacent to new RV waste dump point, tied into dedicated RCD protected circuit at nearest sub-distribution board. Extra trenching from supplied trench to pole mounting pint and distribution board. Bolgart Caravan Park: Installed power point on steel pole adjacent to new RV waste dump point, tied into dedicated RCD protected circuit at nearest sub-distribution board. Extra trenching from supplied trench to pole mounting pint and distribution board.	 1,896.61	1,896.61		
87	EFT13253 50602 50602B	31/05/2024 27/05/2024 27/05/2024	New Norcia Services	Catering services Council Briefings & Council meeting 13th May & 22nd May 2024 Volunteer Week - Grant funded by Volunteering WA	 350.00 350.00	700.00	L	
88	EFT13254 613878001 614338875	31/05/2024 18/04/2024 17/05/2024	Officeworks	Office stationery and supplies Admin - water, stationery, batteries, mouse pad, headset Laminating pouches for National Volunteer Week certificates- grant funded through Volunteering WA	 536.26 48.45	584.71		F
89	EFT13255 2247	31/05/2024 23/05/2024	Perth Equipment Sales (ARP Hiab Pty Ltd t/as)	E Waste Facility - 6 cubic Skip bin E Waste Facility - 6 cubic Skip bin	 10,600.00	10,600.00		
90	EFT13256 5037 3 7 5089	31/05/2024 17/04/2024 30/04/2024 30/04/2024 15/05/2024	Rajaford Pty Ltd (Calingiri Traders)	Monthly minor purchases - April 2024 Admin/Public toilet - toilet roll,s urinal screen Administration Office - milk & Stamps,tea coffee,uice, 11/04/2024 - Depot Supplies - Sugar & Tea, Degreaser, Gloves, Fuel, Lighters, Coolant, Grease bulk, Milk, Rachets, Batteries & Cutting Discs Mogumber Public toilet Supplies, Cleaning supplies	 241.50 310.95 1,931.09 593.35	3,076.89	L	
91	EFT13257 700549931	31/05/2024 13/05/2024	Seek	Advertisement for a Traineeship in Civil Construction 2023-2024 Advertisement for a Traineeship in Civil Construction 2023-2024	 346.50	346.50		

No	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
				Ordinary Council Meeting				
				26 June 2024				
92	EFT13258	31/05/2024	Shire of Victoria Plains Salary Packaging Australia Pty Ltd	Payroll deductions		2,613.54		
	DEDUCTION	08/05/2024		Payroll Deduction for payroll ending 08/05/2024	364.40			
	DEDUCTION	08/05/2024		Payroll Deduction for payroll ending 08/05/2024	135.89			
	DEDUCTION	08/05/2024		Payroll Deduction for payroll ending 08/05/2024	455.41			
	DEDUCTION	08/05/2024		Payroll Deduction for payroll ending 08/05/2024	274.85			
	15052024	15/05/2024		GST for novated lease period ending 22/05/2024	76.22			
	DEDUCTION	22/05/2024		Payroll Deduction for payroll ending 22/05/2024	364.40			
	DEDUCTION	22/05/2024		Payroll Deduction for payroll ending 22/05/2024	135.89			
	DEDUCTION	22/05/2024		Payroll Deduction for payroll ending 22/05/2024	455.41			
	DEDUCTION	22/05/2024		Payroll Deduction for payroll ending 22/05/2024	274.85			
	01052024	29/05/2024		GST for Novated Lease for payroll ending 08/05/2024	76.22			
93	EFT13259	31/05/2024	Steptoe & Wife Scrap Metal Recycling (Newins)	Drum muster February 23 and February 2024		1,552.00	L	
	1	26/02/2024		Drum muster February 23 and February 2024	1,552.00			
94	EFT13260	31/05/2024	Stewart & Heaton Clothing Co Pty Ltd	Standing order until 30/06/2024 CESM - Clothing		179.74		
	3893341	23/04/2024		Standing order until 30/06/2024 CESM - Clothing	179.74			
95	EFT13261	31/05/2024	Team Global Express Pty Ltd	Freight Charges (Delivery To & From Calingiri)		574.61		
	372	21/04/2024		Fire boots & uniforms - 05/04/2024	172.13			
	373	28/04/2024		Fire uniforms - 15th & 16th April 2024	65.89			
	374	05/05/2024		Fire uniforms	32.95			
	375	12/05/2024		Fire uniforms - 16 April, 30 April and 1 May	160.01			
	376	26/05/2024		Depot Parts and Signs -6 & 13 May 2024	143.63			
96	EFT13262	31/05/2024	The Farmco / Yerecoin Traders	Catering services		424.60	L	
	116168	29/04/2024		Ordinary Council Meetings 24 April 2024	385.00			
	116589	06/05/2024		Buns and margarine for SoVP organised Mogumber Community Gathering Event	39.60			
				EFT Totals	1,272,555.82	1,272,555.82		

97	DD14837.1	14/05/2024	Shire of Victoria Plains - credit card	Credit card charges - April 2024		1,336.69		
		01/04/2024	Canva	Canva subscription renewal	164.99			
		06/04/2024	Calingiri Traders	CEO vehicle - fuel	179.98			
		12/04/2024	Farm Weekly	Farm Weekly renewal	19.00			
		14/04/2024	Calingiri Traders	CEO vehicle - fuel	140.73			
		17/04/2024	The Western Australia	The Western Australia subscription	28.00			
		21/04/2024	DropBox	Dropbox renewal	102.00			
		21/04/2024	Bendigo Bank	Dropbox renewal international fee	3.06			
		23/04/2024	Mind Tools	Mind tools subscription	380.00			
		23/04/2024	Bendigo Bank	Mind tools subscription international fee	11.40			
		23/04/2024	BP Greenwood	CEO vehicle - fuel	102.59			
		23/04/2024	Calingiri Traders	Working lunch	8.00			
		24/04/2024	Readdle	Readdle - Flux monthly renewal	41.21			
		24/04/2024	Readdle	Readdle - Flux monthly renewal	146.11			
		29/04/2024	Bendigo Bank	Card fee	4.00			
		24/04/2024	Readdle	Readdle - Flux monthly renewal international fee	5.62			

No	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
	Shire of Victoria Plains			Ordinary Council Meeting 26 June 2024				
98		14/05/2024	Shire of Victoria Plains - credit card	Credit card charges - April 2024		1,103.28		
		30/03/2024	Bunnings Geraldton	Depot -Wire Brush, Flap discs	25.75			
		01/04/2024	BP Wonthelia	WM vehicle fuel	126.99			
		03/04/2024	Bunnings Northam	Safety Mesh Fence Depot	129.00			
		03/04/2024	Bunnings Northam	Conduit	87.60			
		04/04/2024	Bunnings Geraldton	Key Blank, Shower H/Rise	127.82			
		07/04/2024	Café Sunset	WM vehicle fuel	119.90			
		17/04/2024	DOT	VP31 - Plate replacement with new Plate	46.50			
		17/04/2024	Wongan Hills Hardware	Safety Hivis Vest Orange - Railway	8.20			
		20/04/2024	IGA	Chicken Wings - animal control	8.68			
		21/04/2024	Ampol	WM vehicle fuel	113.85			
		22/04/2024	Coles Express	CEO vehicle - fuel	136.73			
		29/04/2024	Bendigo Bank	Card fee	4.00			
		27/04/2024	Shell Denmark	WM vehicle fuel	168.26			
99		14/05/2024	Shire of Victoria Plains - credit card	Credit card charges - April 2024		209.51		
		01/03/2024	SuperCheap	Vehicle Storage	15.20			
		07/03/2024	SOVP - DOT	Plate Change	18.90			
		18/03/2024	7 Eleven	DCEO vehicle fuel	20.11			
		21/03/2024	Woolworths	Mogumber Community Event	151.30			
		29/03/2024	Bendigo Bank	Card fee	4.00			
100		14/05/2024	Shire of Victoria Plains - credit card	Credit card charges - April 2024		511.84		
		12/04/2024	Starlink	Starlink 10/04/24 BFB Internet Calingiri	139.00			
		25/04/2024	Starlink	Starlink 24/04/24 BFB Internet Calingiri	174.00			
		29/04/2024	Bendigo Bank	Card fee	4.00			
		18/04/2024	Bunnings	Bunnings - maintenance supplies	194.84			
101	DD14837.1	14/05/2024	Wright Express Australia Pty Ltd	Fuel card charges - April 2024		710.26		
		30/04/2024		Cardholder 1 - Management Fee - CEO's vehicle	5.50			
		30/04/2024		Cardholder 2 - Diesel fuel plus management fee - CESM Vehicle	704.76			
				Credit Cards Totals	3,871.58	3,871.58		
102	DD14803.1 SUPER DEDUCTION DEDUCTION DEDUCTION	08/05/2024 08/05/2024 08/05/2024 08/05/2024 08/05/2024	Aware Super Pty Ltd	Superannuation contributions and payroll deductions Superannuation contribution Payroll deduction Payroll deduction Payroll deduction	 5,026.08 182.70 100.00 64.80	5,373.58		
103	DD14803.2 SUPER	08/05/2024 08/05/2024	Host Plus Executive	Superannuation contributions Superannuation contributions	 207.69	207.69		
104	DD14803.3 SUPER	08/05/2024 08/05/2024	Rest Industry Super	Superannuation contributions Superannuation contributions	 246.99	246.99		
105	DD14803.4 SUPER	08/05/2024 08/05/2024	Australian Retirement Trust	Superannuation contributions Superannuation contributions	 352.00	352.00		
106	DD14803.5 SUPER DEDUCTION	08/05/2024 08/05/2024 08/05/2024	Cbus Super Australia	Superannuation contributions and payroll deductions Superannuation contributions Payroll deduction	 427.16 266.97	694.13		
107	DD14803.6 SUPER SUPER	08/05/2024 08/05/2024 08/05/2024	Mercer Super	Superannuation contributions Superannuation contributions Superannuation contributions	 290.40 119.50	409.90		

No	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
Shire of Victoria Plains Ordinary Council Meeting 26 June 2024								
108	DD14803.7	08/05/2024	Australian Super Pty Ltd	Superannuation contributions and payroll deductions		1,249.98		
	DEDUCTION	08/05/2024		Payroll Deduction	86.00			
	DEDUCTION	08/05/2024		Payroll Deduction	242.00			
	SUPER	08/05/2024		Superannuation contributions	835.98			
	SUPER	08/05/2024		Superannuation contributions	86.00			
109	DD14803.8	08/05/2024	Macquarie Super Manager II	Superannuation contributions and payroll deductions		193.02		
	DEDUCTION	08/05/2024		Payroll Deduction	100.00			
	SUPER	08/05/2024		Superannuation contributions	93.02			
110	DD14803.9	08/05/2024	TWU Super	Superannuation contributions		310.89		
	SUPER	08/05/2024		Superannuation contributions	310.89			
111	DD14803.10	08/05/2024	AMP Life Limited	Superannuation contributions		202.37		
	SUPER	08/05/2024		Superannuation contributions	202.37			
112	DD14803.11	08/05/2024	Commonwealth Essential Super Superannuation	Superannuation contributions		188.44		
	SUPER	08/05/2024		Superannuation contributions	188.44			
113	DD14803.12	08/05/2024	Public Sector Superannuation Superannuation	Superannuation contributions		592.31		
	SUPER	08/05/2024		Superannuation contributions	592.31			
114	DD14805.1	01/05/2024	inet Limited	Internet charges - Mogumber and Bolgart Library - May 2024		79.98		
	140517724	17/04/2024		Internet charges - Mogumber and Bolgart Library - May 2024	79.98			
115	DD14806.1	06/05/2024	Telstra Corporation Ltd	Telephone Accounts Mobiles May 2024 Works/Depot, Office & CCTV, Community Safety Officer, Fire Prevention		871.93		
	1583901424	17/04/2024		Telephone Accounts Mobiles May 2024 Works/Depot, Office & CCTV, Community Safety Officer, Fire Prevention	871.93			
116	DD14810.1	16/05/2024	Telstra Corporation Ltd	Telephone Account May 2024- DCEO House, Works Manager Calingiri Rec Centre, Shire Office, Depot, CEO House		1,379.98		
	6308416000	01/05/2024		Telephone Account May 2024- DCEO House, Works Manager Calingiri Rec Centre, Shire Office, Depot, CEO House	1,379.98			
117	DD14817.1	23/05/2024	Water Corporation	Water Usage -		1,324.19		
	9007249010	02/05/2024		Bolgart Standpipe - Water Usage - to June 2024	126.89			
	9007249037	02/05/2024		Bolgart Caravan Park - Water Usage - to June 2024	8.60			
	9007249168	02/05/2024		Bolgart Hall - Water Usage - to June 2024	172.02			
	9007249547	02/05/2024		Bolgart Aged Units - Water Usage - to June 2024	472.98			
	9007249555	02/05/2024		House Bolagrt Aged - Water Usage - to June 2024	150.92			
	9007249600	02/05/2024		Bolgart Caravan Park - Water Usage - to June 2024	392.78			
118	DD14817.2	27/05/2024	Water Corporation	Water Usage -		3,188.36		
	9007250564	06/05/2024		Calingiri Memorial Park - Water Usage - to June 2024	455.85			
	9007250599	06/05/2024		Office Admin - Water Usage - to June 2024	630.74			
	9007250628	06/05/2024		Calingiri Rec Centre - Water Usage - to June 2024	103.21			
	9007250871	06/05/2024		Depot - Office - Water Usage - to June 2024	94.61			
	9007251268	06/05/2024		Calingiri Sports Ground - Water Usage - to June 2024	688.08			
	9007251575	06/05/2024		Calingiri Cemetery - Water Usage - to June 2024	45.87			
	9007318370	06/05/2024		Yerecoin Stand pipe - Water Usage - to June 2024	407.33			
	9024949617	06/05/2024		Standpipe Lot 77 (7) Yulgering Road -Usage to June 2024	454.59			
	9007250388	06/05/2024		Calingiri Caravan Park - Water Usage - to June 2024	299.48			
	9007250396	06/05/2024		Calingiri Rec Centre Rest Rooms - Water Usage - to June 2024	8.60			

No	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
Ordinary Council Meeting								
26 June 2024								
119	DD14817.3	22/05/2024	Water Corporation	Water Usage -		7,198.22		
	9007250724	01/05/2024		Staff Housing- to June 2024	417.41			
	9007251022	01/05/2024		Staff housing - to June 2024	665.03			
	9007251188	01/05/2024		Staff housing - to June 2024	566.28			
	9007251196	01/05/2024		Staff Housing - to June 2024	786.30			
	9007251233	01/05/2024		Staff Housing - to June 2024	2,638.83			
	9010777009	01/05/2024		Calingiri Aged Units - to June 2024	62.72			
	9010777017	01/05/2024		Calingiri Aged Care Unit s - to June 2024	64.68			
	9010777025	01/05/2024		Aged Care Units- to June 2024	51.01			
	9010777033	01/05/2024		Aged Care Units - to June 2024	62.72			
	9010777041	01/05/2024		Aged Care Units - to June 2024	1,883.24			
120	DD14817.4	20/05/2024	Water Corporation	Water Usage -		601.01		
	9022582057	02/05/2024		Bolgart Aged Units - to June 2024	366.57			
	9022582065	02/05/2024		Bolgart Aged Care Units - to June 2024	234.44			
121	DD14818.1	31/05/2024	Synergy	Electricity Charges -		4,363.57		
	112865110	11/05/2024		Staff Housing 06/03/2024 to 08/05/2024	231.79			
	429878510	11/05/2024		Calingiri Football Club - 15/02/2024 to 24/04/2024	1,600.18			
	459289910	11/05/2024		Staff Housing - 06/03/2024 to 08/05/2024	288.49			
	589385150	11/05/2024		Shire Office - 06/03/2024 to 08/05/2024	1,141.40			
	149348920	11/05/2024		Staff Housing - 06/03/2024 to 08/05/2024	451.48			
	605380240	11/05/2024		Calingiri Aged Units - Entrance Lighting - 06/03/2024 to 08/05/2024	104.23			
	776076920	11/05/2024		Calingiri War Memorial - 08/03/2024 to 08/05/2024	124.41			
	956682100	11/05/2024		Staff housing - 06/03/2024 to 08/05/2024	421.59			
122	DD14818.2	29/05/2024	Synergy	Electricity Charges -adjustment		3,523.63		
	465354270	09/05/2024		Calingiri Recreational Hall - 06/03/2024 to 08/05/2024	290.15			
	639600350	09/05/2024		Depot - 06/03/2024 to 08/05/2024	640.81			
	780810910	09/05/2024		Calingiri Caravan Park - 06/03/2024 to 08/05/2024	469.13			
	984545750	09/05/2024		Waterpump Calingiri Sports Ground -06/03/2024 to 08/05/2024	1,629.77			
	404664510	09/05/2024		Calingiri Fire Station - 06/03/2024 to 08/05/2024	493.77			
	DD14818.3	23/05/2024		Electricity Charges - adjustment	(914.25)			
	518204340	03/05/2024		Mogumber / Gillingarra Fire Station -15/02/2024 to 24/04/2024	166.40			
	924730510	03/05/2024		Mogumber Hall - 08/03/2024 to 08/05/2024	186.22			
	224996670	03/05/2024		Mogumber Library - 15/02/2024 to 24/04/2024	207.58			
	263733750	03/05/2024		Piawaning Water Supply - 15/02/2024 to 19/04/2024	354.05			
123	DD14818.3	23/05/2024	Synergy	Electricity Charges -		914.25		
	518204340	03/05/2024		Mogumber / Gillingarra Fire Station - Electricity Charges - 15/02/2024	166.40			
	924730510	03/05/2024		Mogumber Hall - 08/03/2024 to 08/05/2024	186.22			
	224996670	03/05/2024		Mogumber Library - Electricity Charges - 15/02/2024 to 24/04/2024	207.58			
	263733750	03/05/2024		Piawaning Water Supply - Electricity Charges - 15/02/2024 to	354.05			
124	DD14823.1	22/05/2024	Aware Super Pty Ltd	Superannuation contributions and Payroll deductions		5,351.43		
	SUPER	22/05/2024		Superannuation contributions	5,002.13			
	DEDUCTION	22/05/2024		Payroll deductions	182.70			
	DEDUCTION	22/05/2024		Payroll deductions	100.00			
	DEDUCTION	22/05/2024		Payroll deductions	66.60			
125	DD14823.2	22/05/2024	Host Plus Executive	Superannuation contributions		207.69		
	SUPER	22/05/2024		Superannuation contributions	207.69			

No	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
Shire of Victoria Plains				Ordinary Council Meeting 26 June 2024				
126	DD14823.3 SUPER	22/05/2024 22/05/2024	Rest Industry Super	Superannuation contributions Superannuation contributions	221.86	221.86		
127	DD14823.4 SUPER	22/05/2024 22/05/2024	Australian Retirement Trust	Superannuation contributions Superannuation contributions	352.00	352.00		
128	DD14823.5 SUPER SUPER	22/05/2024 22/05/2024 22/05/2024	Mercer Super	Superannuation contributions Superannuation contributions Superannuation contributions	292.22 119.50	411.72		
129	DD14823.6 DEDUCTION DEDUCTION SUPER SUPER	22/05/2024 22/05/2024 22/05/2024 22/05/2024 22/05/2024	Australian Super Pty Ltd	Superannuation contributions and Payroll deductions Payroll deductions Payroll deductions Payroll deductions Superannuation contributions	94.60 242.00 956.47 94.60	1,387.67		
130	DD14823.7 DEDUCTION SUPER	22/05/2024 22/05/2024 22/05/2024	Commonwealth Essential Super	Superannuation contributions and Payroll deductions Payroll deductions Superannuation contributions	50.00 246.91	296.91		
131	DD14823.8 DEDUCTION SUPER	22/05/2024 22/05/2024 22/05/2024	Macquarie Super Manager II	Superannuation contributions and Payroll deductions Payroll deductions Superannuation contributions	100.00 93.02	193.02		
132	DD14823.9 SUPER	22/05/2024 22/05/2024	TWU Super	Superannuation contributions Superannuation contributions	310.89	310.89		
133	DD14823.10 SUPER	22/05/2024 22/05/2024	AMP Life Limited	Superannuation contributions Superannuation contributions	161.38	161.38		
134	DD14831.1 BPAY FEE	30/05/2024 30/05/2024	Bendigo Bank - Goomalling Branch	BPAY Establishment fee BPAY Establishment fee	99.00	99.00		
135	DD14832.1 T1000	02/05/2024 02/05/2024	Shire of Victoria Plains (Department Of Transport)	Transport Licensing Transactions 30/04/24 Transport Licensing Transactions 30/04/24	193.90	193.90		
136	DD14832.2 T1000	22/05/2024 22/05/2024	Shire of Victoria Plains (Department Of Transport)	Transport Licensing Transactions 20/05/2024 Transport Licensing Transactions 20/05/24	416.15	416.15		
137	DD14832.3 T1000	23/05/2024 23/05/2024	Shire of Victoria Plains (Department Of Transport)	Transport Licensing Transactions 21/05/24 Transport Licensing Transactions 21/05/24	815.95	815.95		
138	DD14832.4 T1000	24/05/2024 24/05/2024	Shire of Victoria Plains (Department Of Transport)	Transport Licensing Transactions 22/05/24 Transport Licensing Transactions 22/5/24	489.70	489.70		
139	DD14832.5 T1000	28/05/2024 28/05/2024	Shire of Victoria Plains (Department Of Transport)	Transport Licensing Transactions 24/05/24 Transport Licensing Transactions 24/05/24	46.50	46.50		
140	DD14832.6 T1000	29/05/2024 29/05/2024	Shire of Victoria Plains (Department Of Transport)	Transport Licensing Transactions 27/05/24 Transport Licensing Transactions 27/05/24	586.45	586.45		
141	DD14832.7 T1000	03/05/2024 03/05/2024	Shire of Victoria Plains (Department Of Transport)	Transport Licensing Transactions 1/05/24 Transport Licensing Transactions 1/5/24	97.30	97.30		
142	DD14832.8 T1000	07/05/2024 07/05/2024	Shire of Victoria Plains (Department Of Transport)	Transport Licensing Transactions 3/5/24 Transport Licensing Transactions 3/5/24	126.70	126.70		
143	DD14832.9 T1000	08/05/2024 08/05/2024	Shire of Victoria Plains (Department Of Transport)	Transport Licensing Transactions 06/05/24 Transport Licensing Transactions 06/05/24	927.50	927.50		
144	DD14823.11 SUPER	22/05/2024 22/05/2024	Public Sector Superannuation	Superannuation contributions Superannuation contributions	592.31	592.31		13

No	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
				Ordinary Council Meeting				
				26 June 2024				
145	DD14832.10	14/05/2024	Shire of Victoria Plains (Department Of Transport)	Transport Licensing Transactions 11/5/24		126.70		
	T1000	14/05/2024		Transport Licensing Transactions 11/5/24	126.70			
146	DD14832.11	15/05/2024	Shire of Victoria Plains (Department Of Transport)	Transport Licensing Transactions 13/5/24		982.10		
	T1000	15/05/2024		Transport Licensing Transactions 13/5/24	982.10			
147	DD14832.12	20/05/2024	Shire of Victoria Plains (Department Of Transport)	Transport Licensing Transactions 15/05/24		710.90		
	T1000	20/05/2024		Transport Licensing Transactions 15/05/24	710.90			
148	DD14832.13	17/05/2024	Shire of Victoria Plains (Department Of Transport)	Transport Licensing Transactions 15/05/24		163.50		
	T1000	17/05/2024		Transport Licensing Transactions 15/05/24	163.50			
149	DD14832.14	21/05/2024	Shire of Victoria Plains (Department Of Transport)	Transport Licensing Transactions 17/05/24		46.85		
	T1000	21/05/2024		Transport Licensing Transactions 17/05/24	46.85			
150	DD	31/05/2024	Bendigo Bank	Bank fees and charges	169.07	169.07		
					Direct Debits Total	48,951.57	48,951.57	
151	Payroll	08/05/2024	Employees	Payroll PE 08/05/2024	56,910.35	56,910.35		
152	Payroll	22/05/2024	Employees	Payroll PE 22/05/2024	55,352.41	55,352.41		
					Payroll Total	112,262.76	112,262.76	

Abbreviations			
F	Funded	EFT Total	1,272,555.82 88.52%
L	Local Supplier	Cheques Total	- 0.00%
		Charge Cards Total	3,871.58 0.27%
		Direct Debit Total	48,951.57 3.40%
		Trust Total	- 0.00%
		Payroll Total	112,262.76 7.81%
		Total	1,437,641.73 100.00%
		Local Suppliers	49,478.31 3.44%
		Employees	112,262.76 7.81%
		Combined Total	161,741.07 11.25%



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SHIRE OF VICTORIA PLAINS

MONTHLY FINANCIAL REPORT

For the Period Ending 31 May 2024

PUBLIC ATTACHMENT(S)

SHIRE OF VICTORIA PLAINS
MONTHLY FINANCIAL REPORT
For the Period Ending 31 May 2024
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PUBLIC ATTACHMENTS

SHIRE OF VICTORIA PLAINS

STATEMENT OF COMPREHENSIVE INCOME

For the Period Ending 31 May 2024

BY PROGRAM

	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Note	\$		\$	\$
Revenue				
General Purpose Funding	4,124,880	3,670,443	3,654,397	3,672,737
Governance	67,452	67,452	67,452	102,700
Law, Order & Public Safety	520,285	495,885	433,829	375,419
Health	350	350	350	1,632
Educations & Welfare	30,000	30,000	30,000	55,058
Housing	68,110	68,110	62,425	65,660
Community Amenities	426,352	425,652	424,777	554,514
Recreation & Culture	12,243	12,243	11,868	7,651
Transport	7,762,130	7,785,965	4,845,759	4,011,051
Economic Services	10,350	30,450	27,875	28,057
Other Property & Services	15,000	11,500	10,663	90,735
	13,037,152	12,598,050	9,569,395	8,965,214
Expenses				
General Purpose Funding	(613,381)	(193,070)	(178,529)	(170,819)
Governance	(193,070)	(650,177)	(593,724)	(610,311)
Law, Order & Public Safety	(1,022,827)	(994,711)	(852,202)	(682,577)
Health	(136,801)	(136,801)	(119,138)	(126,775)
Educations & Welfare	(129,341)	(129,341)	(122,331)	(226,354)
Housing	(280,077)	(288,750)	(268,643)	(259,650)
Community Amenities	(617,560)	(650,604)	(587,390)	(615,155)
Recreation & Culture	(708,030)	(735,032)	(681,235)	(629,959)
Transport	(5,318,571)	(5,332,422)	(4,623,029)	(3,779,181)
Economic Services	(337,891)	(321,891)	(297,226)	(246,436)
Other Property & Services	(116,284)	(126,283)	(122,711)	(235,067)
	(9,473,833)	(9,559,082)	(8,446,158)	(7,582,284)
Net Result for the period	3,563,319	3,038,968	1,123,237	1,382,930

SHIRE OF VICTORIA PLAINS
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2024

	Note	Annual Budget \$	Amended Budget	YTD Budget \$	YTD Actual \$
Opening Funding Surplus / (Deficit)			890,286	890,286	890,286
Revenue from Operating Activities					
Rates		3,542,666	3,512,055	3,512,055	3,510,436
Grants, subsidies and contributions	10b	1,047,098	590,482	590,482	663,624
Fees and charges		222,749	214,249	205,614	224,193
Interest Revenue		58,019	90,809	82,809	82,488
Other revenue		151,218	151,218	149,214	156,919
Profit on disposal of assets	6b	58,952	58,952	58,952	71,050
		5,080,703	4,617,765	4,599,126	4,708,710
Expenditure from Operating Activities					
Employee costs		(2,307,701)	(2,254,902)	(1,995,349)	(1,908,985)
Materials and contracts		(2,347,190)	(2,482,735)	(2,092,325)	(2,119,072)
Utility charges		(132,393)	(132,393)	(121,360)	(129,757)
Depreciation on non-current assets		(4,273,564)	(4,273,565)	(3,917,450)	(3,142,756)
Finance Costs (Interest)		(70,511)	(70,511)	(70,511)	(54,159)
Insurance expenses		(189,840)	(189,841)	(189,841)	(168,391)
Other expenditure		(75,610)	(78,110)	(59,322)	(59,165)
Loss on disposal of assets	6b	(77,025)	(77,025)	-	-
		(9,473,834)	(9,559,082)	(8,446,158)	(7,582,285)
Excluded Non-cash Operating Activities					
Depreciation and amortisation		4,273,564	4,273,565	3,917,450	3,142,756
(Profit) / loss on asset disposal	6b	(18,073)	(18,073)	58,952	(71,050)
Receivables for employee related provisions		-	-	-	(4,239)
Accrued Interest on Loans		-	-	-	(27,424)
Net Amount from Operating Activities		(137,640)	(685,825)	129,370	166,468
Investing Activities					
Capital Grants, subsidies and contributio	10a	7,956,450	7,980,285	4,970,269	4,256,502
Proceeds from disposal of assets	6b	251,000	251,000	251,000	168,286
Land and buildings	7	(227,000)	(232,000)	(233,316)	(153,316)
Plant and equipment	7	(978,274)	(978,274)	(796,000)	(815,508)
Furniture and equipment	7	(47,000)	(50,800)	(15,800)	(15,800)
Infrastructure - roads	7	(7,200,780)	(7,335,047)	(5,297,212)	(5,297,212)
Infrastructure - other	7	(426,002)	(474,587)	(291,026)	(346,814)
Net Amount from Investing Activities		(671,606)	(839,423)	(1,412,085)	(2,203,862)
Financing Activities					
Proceeds from self supporting loans	8	21,598	21,598	-	-
Proceeds from Long Term Borrowings		-	-	-	-
Repayment of borrowings	8	(268,431)	(268,431)	(268,226)	(268,226)
Transfer from reserves	5	1,102,480	1,102,480	300,000	395,285
Transfer to reserves	5	(92,526)	(92,526)	(21,070)	(21,070)
Net Amount from Financing Activities		763,121	763,121	10,703	105,988
Closing Funding Surplus / (Deficit)	1	(58,888)	128,159	(381,726)	(1,041,120)

SHIRE OF VICTORIA PLAINS
STATEMENT OF FINANCIAL POSITION
For the Period Ending 31 May 2024

	Note	2024	2023
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	2	80,146	2,252,544
Trade and other receivables	4a	146,050	154,003
Other financial assets	2	886,928	1,254,432
Inventories		18,672	8,280
Other assets		212,096	202,783
TOTAL CURRENT ASSETS		1,343,892	3,872,041
NON-CURRENT ASSETS			
Trade and other receivables	4b	10,996	10,996
Other financial assets		181,641	181,641
Property, plant and equipment		12,627,566	12,258,108
Infrastructure		127,593,428	124,574,226
TOTAL NON-CURRENT ASSETS		140,413,632	137,024,971
TOTAL ASSETS		141,757,524	140,897,012
CURRENT LIABILITIES			
Trade and other payables	9a	104,037	326,566
Other liabilities	9b	1,212,823	1,212,823
Borrowings	8	461	296,111
Employee related provisions		166,624	166,624
TOTAL CURRENT LIABILITIES		1,483,945	2,002,124
NON-CURRENT LIABILITIES			
Borrowings	8	1,580,806	1,580,806
Employee related provisions		32,652	36,891
TOTAL NON-CURRENT LIABILITIES		1,613,459	1,617,697
TOTAL LIABILITIES		3,097,404	3,619,821
NET ASSETS		138,660,120	137,277,191
EQUITY			
Retained surplus		13,324,131	13,324,131
Net Result - Comprehensive Income		1,382,930	
Transfer to /from Reserves	5	374,215	
Reserve accounts	5	879,674	1,253,888
Revaluation surplus		122,699,172	122,699,172
TOTAL EQUITY		138,660,120	137,277,191

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF VICTORIA PLAINS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 May 2024

1. Net Current Funding Position

	Note	Current Month 31 May 24 \$	Prior Year Closing 30 Jun 23 \$
Current Assets			
Cash and cash equivalents	2	80,146	2,252,544
Trade and other receivables	4a	146,050	154,003
Reserves	5	879,675	1,232,578
Self Support Loan Debtor		7,253	21,854
Inventories		18,672	8,280
Other assets		212,096	202,783
Total Current Assets		1,343,892	3,872,041
Current Liabilities			
Trade and other payables		(104,037)	(326,566)
Other liabilities		(1,212,823)	(1,212,823)
Borrowings		(461)	(296,111)
Employee related provisions		(166,624)	(166,624)
Total Current Liabilities		(1,483,945)	(2,002,124)
Provisions			
Total Current Liabilities		(1,483,945)	(2,002,124)
Less: cash reserves	5	(879,675)	(1,253,889)
Less: Self-supporting loan		(21,854)	(21,854)
Add: loan principal (current)		461	296,111
Add: employee leave reserve			
Add: Accrued interest on loans			
Net Funding Position - Surplus / (Deficit)		(1,041,121)	890,286

SHIRE OF VICTORIA PLAINS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 May 2024

Note 2

Cash and Financial Assets

Description	Unrestricted	Restricted	Total Cash	Institution	Interest Rate	Maturity Date
	\$	\$	\$			
Cash on hand						
Petty Cash Float	700		700	Bendigo Bank	na	na
Municipal Funds Bank A/c	(6,658)		(6,658)	Bendigo Bank	0.00%	na
Municipal Savings Bank Account	492		492	Bendigo Bank	1.25%	na
Municipal Term 208252635	-		-	Bendigo Bank	0.00%	closed
Muni Savings - Restricted - WSN 30001985	-	33,808	33,808	Bendigo Bank	1.25%	na
Muni Savings - Restricted - WSN 21117030	-	-	-	Bendigo Bank	1.25%	na
Muni Savings - Restricted - RTR	-	-	-	Bendigo Bank	1.25%	na
Muni Savings - Restricted - DWER	-	12,704	12,704	Bendigo Bank	1.25%	na
Muni Savings - Restricted - Others	-	38,054	38,054	Bendigo Bank	1.25%	na
Term Deposit - Restricted Account	-	-	-	Bendigo Bank	0.00%	closed
Muni Savings Restricted - Blackspot Funding	-	-	-	Bendigo Bank	1.25%	na
Muni Savings Restricted - LRCI	-	1,046	1,046	Bendigo Bank	1.25%	na
Subtotal	(5,466)	85,613	80,146			
Financial Assets at Amortised Cost						
Reserve Savings Bank Account		52,245	52,245	Bendigo Bank	1.25%	na
Reserves - Term Deposits		827,429	827,429	Bendigo Bank	4.00%	5/06/2024
Self supporting loans receivable		7,253				
Subtotal	0	886,928	879,675			
Total Cash and Financial Assets	(5,466)	972,540	959,821			

Note 3

Trust Fund

There are no funds held at balance date over which the Shire has no control

Description	Opening Balance 01 Jul 23	Amount Received	Amount Paid	Closing Balance 31 May 24
	\$	\$	\$	\$
Other	-	-	-	-
Total Funds in Trust	-	-	-	-

SHIRE OF VICTORIA PLAINS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 May 2024

Note 4

Debtors

Current Assets

(a) Trade and other Receivables

	31 May 24	30 Jun 23
	\$	\$
Rates and statutory receivables	36,531	78,612
Sundry Debtors (Trade Receivable)	81,562	60,296
Receipting Suspense	(7,950)	(5,916)
GST Receivable	25,728	28,227
Allowance for Bad Debts	(13,465)	(13,465)
Receivables for employee related provisions	-	4,239
Other Receivables	23,644	2,010
Total	146,050	154,003

represented by:

Rates Receivable

	31 May 24	30 Jun 23
	\$	\$
Rates receivables	36,365	72,988
Rubbish	846	2,175
Sewerage	1,216	1,362
ESL Charges	1,553	2,087
Prepaid Rates - Excess Rates	(3,448)	
Total Rates Receivable Outstanding	36,531	78,612

General Receivables - Trade Receivables

	31 May 24	30 Jun 23
	\$	
Current	75,767	64,869
30 Days*	1,696	4,136
60 Days	2,031	
90+ Days	2,069	
Total General Receivables Outstanding	81,562	

* ATO / BAS

Analysis

Closing balances - prior year	74,890
Prepaid / Unallocated Rates	(3,448)
All Rates levied this year	3,440,303
Closing balances - current month	(36,531)
Total Rates Collected to Date	3,475,214

instalments now overdue		
Adhoc Payment Arrangement	12,168	
Debt Collection with AMPAC	18,491	
Debt Collection to AMPAC	2,184	
Current Pensioners	5,377	
Credits	(2,672)	
Small amounts	983	
Total	36,531	68,124

(b) Non-Current Assets

Deferred Rates	10,996	10,996
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SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2024

Note 5
Cash Reserves

Reserve	Opening Balance 01.07.23	Transfer From		Interest Received		Transfer To		Closing Balance	
		Actual 23/24	Budget 23/24	Actual 23/24	Budget 23/24	Actual 23/24	Budget 23/24	Actual 31/05/2024	Budget 30/06/2024
Long Service Leave	4,519		-	76	136		-	4,595	4,655
Plant	675,151	(395,285)	(300,000)	11,345	10,141		-	291,211	385,292
Housing	143,775		(46,000)	2,416	4,319		-	146,191	102,094
Sewerage Scheme - Calingiri	49,914		-	839	1,499		-	50,753	51,413
Refuse Site	256,281		-	4,307	7,699		-	260,588	263,980
Building Maintenance	40,489		-	681	1,216		25,000	41,170	66,705
Infrastructure	54,945		-	923	1,651		40,000	55,868	96,596
Gymnasium	7,481		-	126	225		-	7,607	7,706
Sewerage Scheme - Yerecoin	21,334		-	358	641		-	21,692	21,975
Unallocated Monies									
Unspent Grants Reserve	756,480		(756,480)				-		-
Total	2,010,369	(395,285)	(1,102,480)	21,070	27,526	-	65,000	879,674	1,000,415

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2024

Note 5
Cash Reserves Cont'd

Objective of Reserves

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve Name	Term	Purpose
Long Service Leave	Ongoing	to be used to fund annual and long service leave requirements
Plant	Ongoing	to be used for the purchase of major plant
Housing	Ongoing	to be used for the procurement of staff housing
Sewerage Scheme - Calingiri	Ongoing	to be used to maintain and improve the Calingiri sewerage scheme
Refuse Site	Ongoing	to be used to fund future refuse site development
Building Maintenance	Ongoing	to be used for the long term maintenance of Shire buildings
Infrastructure	Ongoing	to be used for future infrastructure development to ensure long term Shire sustainability
Gymnasium	Ongoing	to be used for future purchases and replacement of gymnasium equipment
Sewerage Scheme - Yerecoin	Ongoing	to be used to maintain and improve the Yerecoin sewerage scheme
Unallocated Monies	Ongoing	future refund or allocation once identified or transferred to shire general revenue after statutory period expiry.
Unspent Grants	Ongoing	to be used in accordance with grant agreements.

The reserves are not expected to be used within a set period and further transfers to the reserve accounts are expected as funds are utilised. There are no reserves restricted by legislation.

PUBLIC ATTACHMENTS

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2024

Note 6**Disposals****Note 6a**

Class of Asset & Program	Proceeds from Sale		Cost of Replacement Asset		Net Cost for Change Over	
	Actual	Budget \$	Actual	Budget \$	Actual	Budget \$
	23/24	23/24	23/24	23/24	23/24	23/24
Plant & Equipment						
Governance						
CEO's Vehicle VP0	57,954	70,000	88,636	100,000	30,682	30,000
DCEO's Vehicle VP00	36,363	40,000	71,597	70,000	35,234	30,000
Law, Order & Public Safety						
CESM Vehicle		28,000	62,869	65,000	62,869	37,000
Transport						
PLR10 - Bobcat T650 Track Loader	30,734	38,000	130,773	182,274	100,038	144,274
PTK16 - Mitsubishi Fuso 13T Tip Truck	30,734	30,000	265,418	270,000	234,684	240,000
PTL09 - Roadserve Series Water Tanker	-	20,000	44,264	45,000	44,264	25,000
PTL12 - Bobcat Trailer Single Axle	-	10,000	-	40,000	-	30,000
WSM Vehicle VP000	12,500	15,000	73,235	75,000	60,735	60,000
Totals	\$ 168,286	\$ 251,000	\$ 736,791	\$ 847,274	\$ 568,506	\$ 596,274

Note 6b**Profit and Loss on Disposals for the Year 2023/24**

Plant & Equipment	Proceeds from Sale		Written Down Value		Profit/(Loss) on Disposal	
	Actual	Budget \$	Actual	Budget \$	Actual	Budget \$
	23/24	(23/24)	23/24	(23/24)	23/24	(23/24)
Governance						
CEO's Vehicle VP0	57,954	70,000	18,901	27,830	39,053	42,170
DCEO's Vehicle VP00	36,363	40,000	24,720	31,335	11,643	8,665
Subtotal	94,317	110,000	43,621	59,165	50,696	50,835
Law, Order & Public Safety						
CESM Vehicle	-	28,000	-	56,115	-	(28,115)
Transport						
PLR10 - Bobcat T650 Track Loader	30,734	38,000	25,598	30,173	5,136	7,827
PTK16 - Mitsubishi Fuso 13T Tip Truck	30,734	30,000	28,017	29,710	2,717	290
PTL09 - Roadserve Series Water Tanker	-	20,000	-	56,203	-	(36,203)
PTL12 - Bobcat Trailer Single Axle	-	10,000	-	17,786	-	(7,786)
WSM Vehicle VP000	12,500	15,000	-	19,921	12,500	(4,921)
Subtotal	73,968	113,000	53,615	153,793	20,353	(40,793)
Totals	168,286	251,000	97,236	269,073	71,050	(18,073)

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2024**

Note 7 Acquisition/Construction of Assets

Program/Sub-program	Non-Infrastructure						Infrastructure				TOTAL		
	Land & Buildings		Plant & Equipment		Furniture & Equipment		Roads		Other		Actual (23/24)	Budget (23/24)	
	Actual (23/24)	Budget (23/24)	Actual (23/24)	Budget (23/24)	Actual (23/24)	Budget (23/24)	Actual (23/24)	Budget (23/24)					
Governance													
Chambers Furniture & Equip					15,800	15,800						15,800	15,800
CEO Vehicle Replacement			88,636	100,000								88,636	100,000
DCEO Vehicle			71,597	70,000								71,597	70,000
Law, Order & Public Safety													
CESM Vehicle			62,869	65,000								62,869	65,000
Fire Fighting Units x 2			7,382	10,000								7,382	10,000
Animal Pound / Shelter					-	35,000						-	35,000
Housing													
12 Harrington Bathroom Renovations	15,208	10,000										15,208	10,000
13 Lambert - Flooring	-	7,000										-	7,000
Staff Housing Fencing	27,180	30,000										27,180	30,000
Retaining Wall - U1 & 2 Calingiri	17,537	40,000										17,537	40,000
Community Amenities													
E-Waste Transfer Station									155,553	246,260		155,553	246,260
Recreation and Culture													
Oval Pump Shed	14,840	10,000										14,840	10,000
Oval Pump System			64,135	65,000								64,135	65,000
Mogumber Toilets									6,572	6,788		6,572	6,788
Mogumber Hall Roof	67,110	120,000										67,110	120,000
Transport													
Water Tanker			44,264	45,000								44,264	45,000
9T Tip Truck - VP42			265,418	270,000								265,418	270,000
Prime Mover Float Refurbishment			-	40,000								-	40,000
WSM Vehicle			73,235	75,000								73,235	75,000
Bobcat / Forest Mulcher			130,773	182,274								130,773	182,274
Tag Trailer			-	40,000								-	40,000
Tractor Slasher			7,200	10,000								7,200	10,000
Roller Padfoot Shells				6,000								-	6,000
Depot Office Renovations	11,441	10,000										11,441	10,000
Infrastructure - Roads Council Funded													
Bolgart Kerbing							42,296	20,000				42,296	20,000
Footpaths							23,855	20,000				23,855	20,000
Parker Road - Bore									33,780	35,000		33,780	35,000
Infrastructure - R2R													
Mogumber-Yarawindah Road #5							439,118	344,545				439,118	344,545
Old Telegraph Road							167,795	164,567				167,795	164,567
Boundary Road							45,442	20,518				45,442	20,518
MRWA / AGLIME (CBH)													
Calingiri - New Norcia Road							-	556,974				-	556,974
Calingiri - New Norcia Road							457,520	1,020,991				457,520	1,020,991
Toodyay - Bindi Bindi Rd Nth (RRG)							848,438	837,901				848,438	837,901
Toodyay - Bindi Bindi Rd Nth Reseal (RRG)							-	86,013				-	86,013
Wongan, Calingiri- Carani East Road (BS)							302,297	305,700				302,297	305,700
WSFN													

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2024

Note 7 Acquisition/Construction of Assets

Program/Sub-program	Non-Infrastructure						Infrastructure				TOTAL			
	Land & Buildings		Plant & Equipment		Furniture & Equipment		Roads		Other		Actual (23/24)	Budget (23/24)		
	Actual (23/24)	Budget (23/24)	Actual (23/24)	Budget (23/24)	Actual (23/24)	Budget (23/24)	Actual (23/24)	Budget (23/24)						
Mogumber-Yarawindah WSN #5							1,037,354	1,024,167			1,037,354	1,024,167		
Mogumber-Yarawindah Rd - (C/Fwd)							1,638,815	1,952,454			1,638,815	1,952,454		
Calingiri-New Norcia Rd							23,934	200,000			23,934	200,000		
Roadworks - LRCIP Ph 4											-			
Mogumber-Yarawindah							-	381,412			-	381,412		
Signage							23,786	19,104			23,786	19,104		
Culverts							5,925	15,279			5,925	15,279		
Bolgart Bridge							20,630	11,148			20,630	11,148		
LRCIP- Ph 4B Supplementary														
Piawan Wadd Road							86,662	86,662			86,662	86,662		
Gillingarra-Glentromie Rd							41,365	41,365			41,365	41,365		
Gillingarra-New Norcia Rd							67,255	67,255			67,255	67,255		
Goomalling - New Norcia Rd							24,725	24,725			24,725	24,725		
Economic Services														
RV Dump Point - Bolgart									17,478	10,000	17,478	10,000		
Piawaning Desalination Bore / Plant									89,463	128,095	89,463	128,095		
Bolgart Caravan Park Toilet Block									43,968	43,968	43,968	43,968		
Other Property & Services														
Totals	153,316	227,000	815,508	978,274	15,800	50,800	5,297,212	7,200,780	346,814	470,111	6,628,650	8,926,965		
							TOTAL NON-INFRASTRUCTURE \$ 984,624 \$ 1,256,074						TOTAL INFRASTRUCTURE \$ 5,644,026 \$ 7,670,891	

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2024

Note 8**Loan Funding**

Loan Details No.	Amount Outstanding 1.7.23	Interest Repayments		Principal Repayments		Principal Outstanding 31.03.24
		Actual 23/24	Budget 23/24	Actual 23/24	Budget 23/24	
Self Supporting Loans						
83	142,378	7,925	7,203	21,560	21,598	120,817
Other Loans						
84	66,231	1,190	1,536	18,342	18,341	47,889
85	140,885	1,461	1,109	39,660	39,828	101,225
87	1,500,000	43,583	60,663	188,664	188,664	1,311,336
Total	1,849,494	54,159	70,511	268,226	268,431	1,581,268

Current Loan Liability	268,687	461
Non-Current Loan Liability	1,580,806	1,580,806
Total Loan Liability	1,849,494	1,581,268

PUBLIC ATTACHMENTS

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2024

Note 9**9a Payables**

	2024	2023
Current	\$	\$
Sundry creditors	72,006	156,267
Accrued Salaries & Wages	-	44,487
Prepaid Rates - Excess Rates		56,699
ATO liabilities	-	-
Bonds and deposits held	29,122	37,111
Accrued Expenses	2,910	32,000
	<u>104,037</u>	<u>326,565</u>

9b Other Liabilities

	2024	2023
Current	\$	\$
Contract Liabilities	1,212,823	1,212,823
	<u>1,212,823</u>	<u>1,212,823</u>

PUBLIC ATTACHMENTS

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2024

Note 10**a)Capital Grants, Subsidies and Contributions**

	Annual Budget	YTD Budget	YTD Revenue Actual	Variance YTD vs Actual
	\$	\$	\$	\$
Law, Order and Public Safety				
Animal Shelter	35,000	35,000	-	35,000
Community Amentities				
E-Waste Infrastructure Grant	230,795	230,795	230,795	-
Waste Sorted Infrastructure Grant(WSGI)	-	-	135,000	(135,000)
Economic Services				
Piawaning Desalination Bore/Plant Grant	89,667	89,667	70,000	19,667
Transport				
Govt Grant - Regional Roads	615,943	558,601	558,601	-
Govt Grant - Blackspot	285,320	285,320	81,520	203,800
Govt Grant - R2R	624,422	624,422	465,400	159,022
AG Lime Route 2 - Other Contributions, E.G. CBH	1,020,991	574,000	300,000	274,000
R4R CLGF Grants - Road Projects	556,974	211,472	211,472	(0)
Grant - Local Rural and Community Infrastructure Program(LRCIP)	691,985	518,988	452,847	66,141
WSFN Funding	3,714,216	1,750,867	1,750,867	-
NDRR Grant- Skidsteer	91,137	91,137	-	91,137
TOTAL	7,956,450	4,970,269	4,256,502	713,767

b)Grants, Subsidies and Contributions

	Annual Budget	YTD Budget	YTD Revenue Actual	Variance YTD vs Actual
	\$	\$	\$	\$
General Purpose Funding				
Financial Assistance Grants - General	31,683	31,683	31,683	-
Financial Assistance Grants - Local Roads	34,099	34,099	34,099	-
Governance				
Traineeship Grant- Dept of Training	-	-	39,275	(39,275)
Law and Public Order				
DFES Operating Grant	83,558	83,558	149,299	(65,741)
DFES Contribution - CESM	-	-	73,058	(73,058)
Grant - Mitigation Activity Fund	250,000	250,000	97,203	152,797
Grant - Western Power	-	-	4,499	(4,499)
Education and Welfare				
Grants/contributions to Community Development Programs*	30,000	30,000	55,058	(25,058)
Grant - Strategic Water Plan	-	-	6,729	(6,729)
Recreation and Culture				
Grant - State Library ICT Grant	-	-	2,731	(2,731)
Transport				
Govt Grant - Direct	161,142	161,142	169,990	(8,848)
TOTAL	590,482	590,482	663,624	(73,142)

Supplementary Information on Grants and Contributions*

	Annual Budget	YTD Revenue Actual
	\$	\$
<i>Successful Funding Grant Applications</i>		
Grants/contributions to Community Development Programs	30,000	
Youth Grant		341
Childrens Week Fuel To Go & Play (Teddy Bears Picnic)		1,000
Holyoake - Christmas in July		4,000
National Australia Day Council		12,000
CBH Grass Roots - Movie Screen		2,488
Dept of Infrastructure & Transport - Bolgart Memorial Hall upgrade		21,000
Chalice Mining - Cultural Education Event		5,455
COTA WA Grant		682
Seniors Week / TAVD Community Grant		3,000
World Elder Abuse		3,000
Volunteering WA		1,500
Others		593
TOTAL	30,000	55,058

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2024**

Note 11

Restricted Funding

ACCOUNT NAME	DESCRIPTION	PROJECT		PROJECT		BALANCE		CASH BACKED					
				1/07/2023	RECEIPTS	COSTS	31/05/2024						
WSFN	Geotechnical Investigation	\$	200,000	\$	186,667	\$	74,667	\$	40,907	\$	33,760	\$	33,760
LRCI	LRCI Ph4	\$	381,412	\$	381,412	\$	228,847	\$	-	\$	228,847		
LRCI	LRCI Ph4B	\$	220,007	\$	220,007	\$	132,005	\$	220,007	\$	(88,002)	\$	-
	Piawaning Desalination Bore/Plant	\$	128,095	\$	89,667	\$	79,605	\$	89,463	\$	(9,858)	\$	-
	E-Waste Infrastructure	\$	246,260	\$	230,795	\$	230,795	\$	155,553	\$	75,242		
	Traineeship Grant	\$	-	\$	-	\$	38,000	\$	-	\$	38,000	\$	38,000
	Waste Sorting Grant	\$	-	\$	-	\$	135,000			\$	135,000	\$	13,853
	Interest (Net)					\$	-			\$	-	\$	-
TOTAL		\$	1,175,774	\$	1,108,548	\$	918,919	\$	505,931	\$	412,988	\$	85,613

Bank Account Balance \$ 85,613

To be transferred
from Muni \$ (327,375)

PUBLIC ATTACHMENTS

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2024

Note 12
Local Roads and Community Infrastructure

Local Roads and Community Infrastructure - MONTHLY REPORT										Nominal Funding Allocation
30/04/2024										Owns Source Expenditure
Council: Shire of Victoria Plains		Phase: 4 and 4B		Total LRCI funding already received:						
Approved Projects (Project Name in order listed on Approved Work Schedule)	Total Project Cost (\$)	Approved LRCI Funding Contribution (\$)	LRCI Funding Actual Expenditure (\$)	Total Actual Expenditure	23-24 Expenditure	SOVP own source	Construction Start Date (MM/YY)	Construction Completion Date (MM/YY)	Project status (all projects must be completed prior to lodging a final report)	
1 Mogumber-Yarawindah Rd	\$ 381,412	\$ 381,412	\$ -	\$ -	\$ -	\$ -	Oct-23	Jun-24	Deferred 24/25	
1 Piawanning – Waddington Rd	\$ 86,662	\$ 86,662	\$ 86,662	\$ 86,662	\$ 86,662	\$ -	Nov-23	Feb-24	Completed	
2 Gillingarra-Glentromie Rd	\$ 41,365	\$ 41,365	\$ 47,640	\$ 47,640	\$ 47,640	\$ -	Nov-23	Feb-24	Completed	
3 Gillingarra-New Norcia Rd	\$ 67,255	\$ 67,255	\$ 67,255	\$ 67,255	\$ 67,255	\$ -	Nov-23	Feb-24	Completed	
4 Goomalling - New Norcia Rd	\$ 24,725	\$ 24,725	\$ 24,725	\$ 24,725	\$ 24,725	\$ -	Nov-23	Feb-24	Completed	
TOTAL	\$ 601,419	\$ 601,419	\$ 226,282	\$ 226,282	\$ 226,282	\$ -				
Council: Shire of Victoria Plains		Phase: 3		Total LRCI funding already received:						
2 Bolgart Toilet Block	\$ 231,822	\$ 231,822	\$ 231,822	\$ 231,822	\$ 43,968		Nov-22	Aug-23	Completed	
3 Community Signage	\$ 42,458	\$ 42,458	\$ 42,458	\$ 44,681	\$ 23,786	\$ 2,223	Apr-23	Apr-24	Completed	
4 Culvert Program	\$ 90,892	\$ 90,892	\$ 91,738	\$ 91,738	\$ 5,925		Nov-22	Mar-24	Completed	
5 Repair Bolgart Bridge	\$ 45,000	\$ 45,000	\$ 54,482	\$ 54,482	\$ 20,630	\$ 9,482	Nov-22	Mar-24	Completed	
TOTAL	\$ 410,172	\$ 410,172	\$ 420,500	\$ 422,722	\$ 94,309	\$ 11,705				
Council: Shire of Victoria Plains		Phase: 2		Total LRCI funding already received:						
2 Mogumber Toilet	\$ 12,000	\$ 5,000	\$ 5,000	\$ 11,784	\$ 6,572	\$ 6,784	Oct-22	Nov-23	Completed	
Council: Shire of Victoria Plains		Phase: 1		Total LRCI funding already received:						
10 Standpipe Relocation	\$ 20,000	\$ 14,842	\$ 14,842	\$ 17,099	\$ 17,099	\$ 2,257	Jul-23	Jan-24	Completed	

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2024

Note 13**Bush Fire Brigade**

OPERATING GRANT		
EXPENDITURE ITEM	BUSH FIRE BRIGADE	
	2023/24 Budget	2023/24 Actual
RECURRENT:		
1. Purchase of Plant & Equipment <\$1,500 per item	7,000	-
2. Maintenance of Plant and Equipment	5,000	3,951
3. Maintenance of Vehicles/Trailers/Boats	29,183	32,323
4. Maintenance of Land and Buildings	5,000	1,341
5. Clothing and Accessories	8,400	16,336
6. Utilities, Rates and Taxes	9,000	12,737
7. Other Goods and Services	4,000	7,307
8. Insurances	38,000	19,867
Sub Total Recurrent	105,583	\$93,863
NON-RECURRENT:		
9. Purchase of Plant and Equipment \$1,500 to \$5,000 per item	2,158	-
Sub Total Non-Recurrent	2,158	-
Total Operating Budget/Actual	107,741	\$93,863
Variance Between Budget & Actual ^(a)	13,878	13%

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2024
Note 14
Explanation of Material Variances

Variances which have exceeded the thresholds are listed below by Program. Significant variances within the Program are listed underneath it by Nature or Type.

The material variance adopted by Council for the 2023/24 year is \$10,000 and 10%.

Nature or Type	Var \$	Var %	Var	Timing /	Explanation of Variance
				Permanent	
Operating Revenues					
Grants, Subsidies and Contributions	73,142	12%	▲	Permanent	Traineeship Grant received and funds placed in Restricted Assets. Will be realigned in Annual Financial Statements
Profit on Disposal of Assets	12,098	21%		Timing	Timing of trade in which will be remedied before close of the year

Operating Expense

Materials and contracts	(26,747)	(1%)	▼	Permanent	Under expenditure in operating costs will likely yield cost savings.
Depreciation on Non-current Assets	774,694	20%	▲	Timing	Depreciation over budget estimates for Infrastructures - revaluation of assets not considered in the estimate
Finance Expenses	16,352	23%	▲	Timing	Accrual interest expense on loans

Capital Revenue

Capital Grants, subs and Contrib	(3,723,783)	(14%)	▼	Timing	Review of contingent liabilities and budget grant funding required.
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Capital Expenditures

Land and buildings	80,000	(34%)	▼	Timing	Mogumber roof progress payment completed but awaiting final sign off.
Plant and equipment	(19,508)	(2%)	▲	Permanent	Some Plant purchase deferred to 24-25
Infrastructure - other	(55,788)	(19%)	▼	Timing	E-Waste transfer Station but expecting completion by 30 June 24

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL AC
For the Period Ending 31 May 2024

Note 15

Budget Amendments

Amendments to original budget since budget adoption - Surplus/ (Deficit)

Description	Council Resolution	Classification	Non Cash adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Forecast Opening Surplus/(Deficit)						(12,763)
Budget adoption					(58,888)	(46,125)
Surplus or deficit		Opening Surplus		890,286		844,161
Grants, Subsidies and contributions		Operating Revenue			(432,781)	411,380
Materials and Contracts		Operating Expenses			(89,722)	321,658
Payments for Furniture & Fixtures		Capital Expenses			(3,800)	317,858
Payments for Other Infrastructure		Capital Expenses			(59,970)	257,888
Rates - Ex Gratia Rates		Operating Revenue			(30,611)	227,277
Fees and charges		Operating Revenue			(8,500)	218,777
Interest earned		Operating Revenue			32,790	251,567
Payments for Road Infrastructure		Capital Expenses			(118,408)	133,159
Payment for Building		Capital Expenses			(5,000)	128,159
				890,286	(586,273)	128,159

PUBLIC ATTACHMENTS

SHIRE OF VICTORIA PLAINS
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2024

	Note	Annual Budget \$	Amended Budget	YTD Budget \$	YTD Actual \$
Opening Funding Surplus / (Deficit)			890,286	890,286	890,286
Revenue from Operating Activities					
Rates		3,542,666	3,512,055	3,542,666	3,510,436
Grants, subsidies and contributions	10b	1,047,098	590,482	520,061	625,624
Fees and charges		222,749	214,249	205,614	224,193
Interest Revenue		58,019	90,809	82,809	82,488
Other revenue		151,218	151,218	119,214	156,919
Profit on disposal of assets	6b	58,952	58,952	58,952	71,050
		5,080,703	4,617,765	4,529,316	4,670,710
Expenditure from Operating Activities					
Employee costs		(2,307,701)	(2,254,902)	(2,095,349)	(1,908,985)
Materials and contracts		(2,347,190)	(2,482,735)	(2,192,325)	(2,119,072)
Utility charges		(132,393)	(132,393)	(113,122)	(129,757)
Depreciation on non-current assets		(4,273,564)	(4,273,565)	(3,917,450)	(3,142,756)
Finance Costs (Interest)		(70,511)	(70,511)	(70,511)	(54,159)
Insurance expenses		(189,840)	(189,841)	(180,337)	(168,391)
Other expenditure		(75,610)	(78,110)	(59,322)	(59,165)
Loss on disposal of assets	6b	(77,025)	(77,025)	(77,025)	-
		(9,473,834)	(9,559,082)	(8,705,441)	(7,582,285)
Excluded Non-cash Operating Activities					
Depreciation and amortisation		4,273,564	4,273,565	3,917,450	3,142,756
(Profit) / loss on asset disposal	6b	(18,073)	(18,073)	(18,073)	(71,050)
Receivables for employee related provisions		-	-	-	(4,239)
Accrued Interest on Loans		-	-	-	(27,424)
Net Amount from Operating Activities		(137,640)	(685,825)	(276,748)	128,468
Investing Activities					
Capital Grants, subsidies and contributio	10a	7,956,450	7,980,285	6,102,826	4,970,530
Proceeds from disposal of assets	6b	251,000	251,000	251,000	168,286
Land and buildings	7	(227,000)	(232,000)	(233,316)	(153,316)
Plant and equipment	7	(978,274)	(978,274)	(796,000)	(815,508)
Furniture and equipment	7	(47,000)	(50,800)	(15,800)	(15,800)
Infrastructure - roads	7	(7,200,780)	(7,335,047)	(5,297,212)	(5,297,212)
Infrastructure - other	7	(426,002)	(474,587)	(291,026)	(346,814)
Net Amount from Investing Activities		(671,606)	(839,423)	(279,528)	(1,489,834)
Financing Activities					
Proceeds from self supporting loans	8	21,598	21,598	-	-
Proceeds from Long Term Borrowings		-	-	-	-
Repayment of borrowings	8	(268,431)	(268,431)	(268,226)	(268,226)
Transfer from reserves	5	1,102,480	1,102,480	300,000	395,285
Transfer to reserves	5	(92,526)	(92,526)	(21,070)	(21,070)
Net Amount from Financing Activities		763,121	763,121	10,703	105,988
Closing Funding Surplus / (Deficit)	1	(58,888)	128,159	344,713	(365,092)

SHIRE OF VICTORIA PLAINS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 May 2024

1. Net Current Funding Position

	Note	Current Month 31 May 24 \$	Prior Year Closing 30 Jun 23 \$
Current Assets			
Cash and cash equivalents	2	80,146	2,252,544
Trade and other receivables	4a	146,050	154,003
Reserves	5	879,675	1,232,578
Self Support Loan Debtor		7,253	21,854
Inventories		18,672	8,280
Other assets		173,596	202,783
Total Current Assets		1,305,392	3,872,041
Current Liabilities			
Trade and other payables		(104,037)	(326,566)
Other liabilities		(498,295)	(1,212,823)
Borrowings		(461)	(296,111)
Employee related provisions		(166,624)	(166,624)
Total Current Liabilities		(769,417)	(2,002,124)
Provisions			
Total Current Liabilities		(769,417)	(2,002,124)
Less: cash reserves	5	(879,675)	(1,253,889)
Less: Self-supporting loan		(21,854)	(21,854)
Add: loan principal (current)		461	296,111
Add: employee leave reserve			
Add: Accrued interest on loans			
Net Funding Position - Surplus / (Deficit)		(365,093)	890,286

Item		GST Yes/No	2024-25 FEE TOTAL
SCHEDULE 4 - GOVERNANCE			
Rates Services			
Installment Charges			
Administration charges on each instalments		No	\$ 7.50
Interest charge on instalment		No	5.5%
Interest Charges			
Interest on Overdue rates -over 35 days		No	7.0%
Rating Charges			
Dishonoured Payment Fee	EA	No	\$ 10.00
Copy of rates notice	EA	No	Free
Copy of rates notice previous financial year/s - per assessment per rating year	EA	No	\$ 20.00
Staff assisted payments arrangements	EA		\$ 50.00
Caveat Lodgement/Withdrawal Fee	EA		At cost
Notice of Discontinuance	EA		At Cost
Property Search Fees			
Settlement Agency Search Orders, requisition, rates (full requisitions) per property	EA	No	\$ 100.00
Settlement Agency Search - rates and property enquiry	EA	No	\$ 75.00
Settlement Agency Search - Rates only	EA	No	\$ 20.00
Property Title Search	EA		\$ 25.00
Administration			
Photocopying			
A4 Black & White	EA	Yes	\$ 1.00
A4 Colour	EA	Yes	\$ 1.00
A3 Black & White	EA	Yes	\$ 1.00
A3 Coloured	EA	Yes	\$ 1.00
Copies of Building Plans	EA	No	\$ 43.00
Printing			
A4 Black & White(General printing, plans, maps & posters)	EA	Yes	\$ 1.00
A4 Colour (General printing, plans, maps & posters)	EA	Yes	\$ 1.00
A3 Black & White (General printing, plans, maps & posters)	EA	Yes	\$ 1.00
A3 Coloured (General printing, plans, maps & posters)	EA	Yes	\$ 1.00
Laminating			
Laminating - A4	EA	Yes	\$ 4.50
Laminating - A3	EA	Yes	\$ 5.50
District Maps - Laminated - large	EA	Yes	\$ 11.50
District Maps - unlaminated	EA	Yes	\$ 8.50
Telephone/Fax Directory - collected	EA	Yes	\$ 4.50
Telephone/Fax Directory - posted	EA	Yes	\$ 5.50
Binding - spiral only	EA	Yes	\$ 4.50
Binding - front & back cover, spiral	EA	Yes	\$ 5.50
Other Items			
Facsimiles or Scan & Email	pg	Yes	\$ 1.50
Administration support (typing, photocopying, binding)	Hr	Yes	\$ 71.00
Newsletter			
Shire Newsletter advertising - B&W Full page		Yes	\$ 50.00
Shire Newsletter advertising - B&W Half page		Yes	\$ 25.00
Shire Newsletter advertising -B&W 1/4 page		Yes	\$ 14.00
Shire Newsletter advertising - Colour Full page		Yes	\$ 94.00
Shire Newsletter advertising - Colour Half page		Yes	\$ 50.00
Shire Newsletter advertising - Colour 1/4 page		Yes	\$ 25.00
<i>Free advertising for all Shire community groups and sporting clubs, Black & White only.</i>			
Electoral Rolls	EA	Yes	\$ 32.50
Election nomination deposit	EA	No	\$ 80.00
Licencing - Victoria Plains series plates	Set	Yes	\$ 70.00
Freedom of Information			
Application Fee	EA	No	\$ 30.00
Delivery, packaging, & postal	EA	No	at cost
Photocopying	EA		\$ 0.20

Item		GST Yes/No	2024-25 FEE TOTAL
Staff labour - Research and collation	Hr	No	\$ 30.00
Supervised access	Hr	No	\$ 30.00
SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY			
Callouts			
Ranger Hourly Rate	Hr	Yes	\$ 150.00
Emergency Services Charges			
Call out to Illegal Burn		Yes	at cost
Deliberate False Alarm - \$250 + vehicle & Equipment costs & infringements		Yes	at cost
Direct Brigade Alarm - False Alarm		Yes	at cost
Reconnaissance Vehicles - per hour or part there of		Yes	\$ 64.00
Light Tanker Equivalent - per hour or part there of		Yes	\$ 96.00
3.4 Equivalent - per hour or part there of		Yes	\$ 200.00
4.4 Equivalent - per hour or part there of		Yes	\$ 200.00
Bulk Water Tanker At Cost + 5% Admin fee		Yes	Cost + 5%
Specialist Equipment Vehicle Equivalent At Cost + 5% Admin fee		Yes	Cost + 5%
Pumper Vehicles Equivalent At Cost + 5% Admin fee		Yes	Cost + 5%
Air Support Equipment - At cost & 5% Administration		Yes	Cost + 5%
Earth Moving & General Equipment - At cost & 5% Administration Fee		Yes	Cost + 5%
Any Other Equipment, Personnel or Items - At cost & 5% Admin Fee		Yes	Cost + 5%
Fire Prevention			
Fire Breaks - at Cost		Yes	At Cost
Hazard Burns - at Cost		Yes	At Cost
Hazard Reduction - at Cos		Yes	At Cost
Organisation & Inspection of Private Works by Officer		Yes	\$ 132.00
Water - Minimum Charge		No	\$ 9.50
Water - per 1,000 Litres		No	\$ 2.50
Contract Ranger Services			
Labour per Hour Inclusive of Travel		Yes	Cost + 5%
Vehicle Travel per km		Yes	Cost + 5%
Animal Control			
Euthanasia Fee (performed by Vet) (fee charged where owner can be traced or if requested by owner)		Yes	Cost + 5%
Euthanasia Fee (performed by Officer) per animal		Yes	\$ 55.00
Cat Registration			
Registration - 1 year	EA	No	\$ 20.00
Registration - 1 year - owned by pensioner	EA	No	\$ 10.00
Registration - 3 years	EA	No	\$ 42.50
Registration - 3 years - owned by pensioner	EA	No	\$ 21.25
Registration - lifetime	EA	No	\$ 100.00
Registration - lifetime - owned by pensioner	EA	No	\$ 50.00
Registration - after 31 May - 31 October	EA	No	\$ 10.00
Cat Control			
Application to breed cat or renew approval to breed	EA	No	\$ 100.00
Impounding fees for Cat	EA	Yes	\$ 150.00
Daily pound fee (sustenance)	Day	Yes	\$ 43.00
Dog Registration			
<i>Dog Registration</i>			
Unsterilised Registration - 1 year	EA	No	\$ 50.00
Unsterilised Registration - 1 year - owned by pensioner	EA	No	\$ 25.00
Unsterilised Registration - 3 year	EA	No	\$ 120.00
Unsterilised Registration - 3 year - owned by pensioner	EA	No	\$ 60.00
Unsterilised Registration - Lifetime	EA	No	\$ 250.00
Unsterilised Registration - Lifetime - owned by pensioner	EA	No	\$ 125.00
Sterilised Registration - 1 year	EA	No	\$ 20.00
Sterilised Registration - 1 year - owned by pensioner	EA	No	\$ 10.00
Sterilised Registration - 3 year	EA	No	\$ 42.50
Sterilised Registration - 3 year - owned by pensioner	EA	No	\$ 21.25
Sterilised Registration - Lifetime	EA	No	\$ 100.00
Sterilised Registration - Lifetime - owned by pensioner	EA	No	\$ 50.00
Dangerous Dog Registration - annual	EA	No	\$ 50.00

Item		GST Yes/No	2024-25 FEE TOTAL
Working Dog registration - Dog Act 1976 s.15(5) - 25% of prescribed fee per dog	EA	No	\$ 0.25
Dog Control			
Seizure and impounding of a dog	EA	No	\$ 150.00
Daily pound fee (sustenance)	EA	Yes	\$ 43.00
Return of a dog impounded outside normal hours			\$ 250.00
Seizure and return of dog without impounding			\$ 69.00
Livestock Control			
Impound Horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs			
>after 6am before 6pm	EA	Yes	\$ 41.00
>after 6pm before 6am	EA	Yes	\$ 87.00
Impound Wethers, ewes, lambs, goats			
>after 6am before 6pm		Yes	\$ 18.00
>after 6am before 6pm		Yes	\$ 35.00
Pound fees for cattle (sustenance)		Yes	\$ 43.00
Animal Control			
Animal Control Attendance	EA	Yes	
>8.00am to 4.30pm Monday to Friday - per hour rate plus travel per km	EA	Yes	Cost+20%
>After hours - per hour penalty (and/or call out rate) plus per km travel	EA	Yes	Cost+20%
>Vehicle travel per km	EA	Yes	\$ 1.00
Animal Registration Tag replacement	EA	Yes	\$ 2.00
Other Law Order & Public Safety			
Abandoned Vehicles			
Towing charge	EA	Yes	At cost
Storage of impounded vehicle	mth	Yes	\$ 60.00
Administrative fee	EA	Yes	\$ 20.00
Rural Numbering			
Sign Only	EA	Yes	at cost
Labour to install (incl Travel time)	Hr	Yes	\$ 100.00
SCDHEDULE 7 - HEALTH			
Event Licences (Public Places Local Law - clause1.8)			
(Trading licence, Market Licence, Entertainment Licence, Food Sale)			
Single (Individual licence)	EA	No	\$ 75.00
Multiple licences	EA	No	\$ 150.00
Food Premises notification and registration			
Notification of Food Business	EA	No	\$ 50.00
Registration of Food Business	EA	No	\$ 140.00
Exempt food business notification fee	EA	N/A	NIL
Food Premises non compliance inspection			
Second and subsequent inspection fee	EA	No	\$ 165.00
Re registration after cancellation plus annual fee	EA	No	\$ 155.00
Health Regulations - Statutory Fees			
Health (Treatment of Sewage & Disposal of Effluent and Liquid Waste) Regs 1974			
Septic System Application Fee	EA	No	\$ 118.00
Septic System Inspection Fee	EA	No	\$ 118.00
Health Department Application Fee-with LG Reporting	EA	No	\$ 61.00
Health Department Application Fee-without LG Reporting	EA	No	\$ 110.00
Sewerage Connection Fee	EA	No	\$ 25.00
Request for Inspection / Service / Advice (Per Hour Rate)	EA	Yes	\$ 150.00
General Administration, Certification & Inspection fees			
<i>All completed applications are to be lodged allowing for 15 business days processing time. Refusals, cancellations and withdrawals (in writing) - no refund of administrative fees will occur in the event of an application, referred to below, being refused, cancelled or withdrawn in writing, except where specified. An expedited fee applies for less than 15 business days processing time.</i>			
<i>If Council approval is required, a minimum of 90 days is required for processing the approval.</i>			

Item		GST Yes/No	2024-25 FEE TOTAL
Expedited Service Fee for applications received between 5-15 working days before the approval is required. This fee applies to all late applications including from charitable and community organisations. Applications received between 0-2 working days before the required approval will not be approved.	EA	Yes	\$ 156.00
Properties and Premises Activities			
Temporary Accommodation application fee (each 6 months).	EA	No	\$ 100.00
Plus Inspection fee.	Hr	No	\$ 130.00
Caravan & Camping (including Temporary Accommodation)			
See Caravan Parks and Camping Grounds Act 1995 and Regulations 1997		No	
Miscellaneous Applications			
Water samples on request: Bacteriological analysis.	EA	No	\$ 150.00
Water samples on request: Chemical analysis.	EA	Yes	\$ 520.00
			At cost charged to Shire, + labour & transportation.
Water samples on request: All other samples	EA	Yes	
Liquor Act Certification – Environmental Health.	EA	No	\$ 100.00
Gaming and Wagering Commission Act – Section 55 Certificate of Local Government Authority (new application or renewal).	EA	No	\$ 100.00
Pyrotechnics and Fireworks Permits.	EA	No	\$ 100.00
Public Buildings - Fixed Structures			
Maximum Fee permitted for consideration of the application for approval.		No	\$ 871.00
Initial application for public building approval (no Building Licence).		No	\$ 150.00
Public Building inspection for approval certification, transfer & variation of uses.		No	\$ 130.00
Variation to any existing Public Building and includes variation of approved uses.		No	\$ 150.00
Public Building - Events			
Initial application for public building approval (markets and events).		No	\$ 300.00
Initial application for public building approval (markets and events)- charitable, not-for-profit and community groups organising community events.		No	No charge
Based on the maximum numbers of persons on the Occupancy Certificate issued under the Health (Miscellaneous Provisions) Act 1911. When any Public Building, defined in the Act, is monitored during an event as determined by the Environmental Health Officer, a service fee shall be charged.	Hr	No	\$ 130.00
Issue of Certificate of Approval with maximum accommodation numbers for markets and events (include transfer and variation of uses).		No	\$ 100.00
Issue of Certificate of Approval with maximum accommodation numbers for events - charitable, not-for-profit and community groups organising community events.		No	No charge
<i>Tax invoice shall be issued and authorised by the Manager Finance and Administration and Environmental Health Officer.</i>			
All Other Applications and Work Not Specified			
All other applications, assessments, analysis, approvals and enquiries on Licences, Registrations or properties where fees are not prescribed by Legislation. Where site inspections and any site verification is required to make a determination, it will be costed at the hourly rate or part thereof.	Hr	No	\$ 130.00
Where re-inspection of compliance work is required by EHO or authorised officer due to incomplete or unsatisfactory work and requires more than 2 visits, the 3rd and subsequent visits shall be charged at the Hourly Rate or part thereof until compliance is reached to the satisfaction of the EHO.	Hr	No	\$ 130.00
Overdue & Expired Notices			
Ongoing inspection fee after a statutory Notice has expired more than seven days and is not compliant.		No	\$ 130.00
Interest charge for overdue notices issued to property owner or occupier.		No	Outstanding fee plus interest
Food Section			
Analysis of food samples and other samples on request (rate per sample unit as confirmed by the Laboratory approved by NATA to carry out the test analysis) + Administration fees.		Yes	\$200 minimum + analysis fee by quotation + administration cost 30%
Verification of Food Safety Programs or Statements required by Food Standards Code.		No	\$ 130.00

Item		GST Yes/No	2024-25 FEE TOTAL
Food Act Fees and Charges			
Food Business Proprietor Notification/Registration Fee.		No	\$ 100.00
Proprietor Notification Fee to conduct a retail pet meat shop or animal food processing plant.		No	\$ 100.00
Assessment fee for lodgement of construction and fit-out plans for a food business, retail pet meat shop or animal food processing plant.		No	\$ 130.00
Site inspection fee for retail pet meat shop or animal food processing plant.		No	\$ 130.00
Multiple site visits made by a Food Act Authorised Officer (Env Health Officer) to any proposed Food Business up to the stage of the approval being granted.		No	\$ 130.00
Additional food business inspection fee.		No	\$ 150.00
High Risk Food Business /Food vehicle with an audited Food Safety Plan.		No	\$ 130.00
Annual Fees - Food Business			
<i>(Payable prior to the commencement of or continued operation of a Food Business) Renewal letter will advise of the annual fee payment due date for the financial year, as below.</i>			
<i>A modified version of the WA Department of Health 'Food Business Risk Profiling' is used to as the primary guide to classify food businesses by risk. The Environmental Health Officer may re-classify businesses based on maintenance/non-maintenance of good food hygiene standards.</i>			
High Risk Food Business /Food vehicle with no Food Safety Plan.		No	\$ 300.00
High Risk Food Business /Food vehicle with an audited Food Safety Plan.		No	\$ 175.00
Medium Risk Food Business - Premises/Vehicle.		No	\$ 130.00
Low Risk Business-Premises/Vehicle and any community, charitable or sporting clubs with liquor licence		No	\$ 130.00
Medium and Low risk Food Business-Premises/Vehicle conducted by community, charitable and educational organisations may have their annual fee waived in the interest of community development except where they are the holder of any class of liquor licence to generate an income stream.		No	No charge
Assessment and advice to prospective purchasers and proponents establishing, amending or altering Food Businesses and Food Vehicles including Residential Food businesses prior to the lodgement of formal application for approval.	Hr	No	\$ 130.00
Very Low Risk Food Business - Premises/ Vehicle.		No	No charge
Not-For-Profit Organisations and Community Groups including School Canteens Food Business			
<i>Note: Annual Surveillance Fees paid after 30 September each year shall only pay a pro rata fee based on a per month or part thereof basis.</i>			
Re-inspection fee to resolve any non-compliance(s) following the issue of an improvement notice; prohibition order and/ or infringement notice, charged at the hourly rate or part thereof until compliance is reached to the satisfaction of the EHO or authorised officer.	Hr	No	\$ 130.00
Assessment and advice to prospective purchasers and proponents establishing, amending or altering Food businesses and Food Vehicles including Residential Food businesses prior to the lodgement of formal application for approval.	Hr	No	\$ 130.00
Interest charge for overdue notices issued to Food Businesses.		No	Outstanding fee + interest
<i>The provisions of the Food Act provide for the recovery of annual Fees imposed. Overdue fees may result in the Food Business having the Registration cancelled and the Business being closed.</i>			
Noise Management for non-complying event at venues for sporting, entertainment purposes etc. Environmental Protection (Noise) Regulation 1997			
Noise Management for non-complying event at venues for sporting, entertainment purposes etc. Environmental Protection (Noise) Regulation 1997		No	\$ 530.00 Based on travel charges and hourly rate of Noise Consultant
Noise Call Out After Hours Fee - Minimum (Three hours@ Hourly rate)		No	Hourly rate of Noise Consultant
Assessment of Noise Management Plan more than specified assessment time.		No	Based on travel charges and hourly rate of Noise Consultant
Noise Investigation Fees- payable on the second and subsequent noise complaint for similar types of unreasonable noise emissions & complaints where the complaint is deemed to be justified by the Environmental Health Officer/ DER Authorised Officer.		No	Consultant
Application Fee for Approval of a Noise Management Plan applicable to an Occupier - Noise Management Plan Lodgement Fee.		No	\$ 200.00
Application Fee for Approval of a Noise Management Plan with required Local Public Notice for carrying out class 2 works applicable to a person, other than a Local Government - Noise Management Plan Lodgement Fee. Includes two hours assessment time.		No	\$ 500.00
Application Fee for Approval of Noise Management Plan or for Approval to Amend an Approved Noise Management Plan for the Motor Sports Venue applicable to an occupier - Noise Management Plan Lodgement Fee. Includes two hours assessment time.		No	\$ 500.00

Item	GST Yes/No	2024-25 FEE TOTAL
Application Fee for Approval of Noise Management Plan or for Approval to Amend an Approved Noise Management Plan for the Shooting Venue applicable to an occupier - Noise Management Plan Lodgement Fee .Includes two hours assessment time.	No	\$ 500.00
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged 60 days before the event is proposed to commence.	No	\$ 1,000.00
Environmental Protection Noise Fees		
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged between 59 and 21 days before the event is proposed to commence and there are exceptional circumstances for the application not being made earlier. A late fee is also payable equal to one quarter of the Application Fee.	No	\$ 1,250.00
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged less than 21 days before the event is proposed to commence a late fee is also payable equal to one quarter of the Application Fee.	No	\$ 1,250.00
Noise Monitoring Fee for Sporting, Cultural or Entertainment Events.	No	Maximum of \$5,000
Application Fee for Approval of a Venue for Sporting, Cultural or Entertainment for a number of Notifiable Events that would be open to the Public, the noise emissions do not comply with the standard prescribed under regulation 7 and is not an approved event or for which an application for approval under Regulation 18 has been made. The Occupier may apply for approval of the venue or an amendment of a venue approval (other than an amendment of the period of the approval).	No	Maximum of \$15,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 to be lodged not later than 60 days before the event is proposed to commence.	No	Maximum of \$5,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 may be given between 59 and 21 days before the event to which the Notice relates is proposed to commence and the Notice is accompanied by a late fee .	No	Maximum of \$15,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 may be given less than 21 days before the event to which the Notice relates is proposed to commence and the Notice is accompanied by a late fee.	No	\$ 500.00
Noise Monitoring Fee for a person who gives the CEO Notice of a Notifiable Event as per regulation 19D(1)	No	Fee determined for each Notifiable Event at an approved venue
Treatment of Sewerage and Disposal of Effluent and Liquid Waste (Health Regulations)		
Application for Approval – Local Government	No	\$ 118.00
Application for Approval – EDPH - with Local Government report	No	\$ 85.00
Application for Approval – EDPH - without Local Government report	No	\$ 110.00
Application for Approval – EDPH - provision of Local Government Report by Council EHO Reg.4A	No	\$ 118.00
Issue of a "Permit to Use an Apparatus" by EHO	No	\$ 118.00
Fee for any compliance inspection of an apparatus after corrective works have been issued by an EHO before or after the issue of a Permit to use an Apparatus	Hr No	\$ 156.00
Lodging Houses - Health (Miscellaneous Provision) Act		
Registration of lodging house each year	No	\$ 320.00
Offensive Trades (set by Health Regulation)		
Slaughterhouses	No	\$ 298.00
Piggeries	No	\$ 298.00
Artificial Manure Depots	No	\$ 211.00
Bone Mills	No	\$ 171.00
Places for storing, drying or preserving bones	No	\$ 171.00
Fat melting, fat extracting or tallow melting establishments - Butcher shops and similar	No	\$ 171.00
Fat melting, fat extracting or tallow melting establishments - Larger establishments	No	\$ 298.00
Blood Drying	No	\$ 171.00
Gut scraping, preparation of sausage skins	No	\$ 171.00
Fellmongeries	No	\$ 171.00
Manure Works	No	\$ 211.00
Fish Curing establishments	No	\$ 211.00
Laundries, Dry-cleaning establishments	No	\$ 147.00
Bone Merchant premises	No	\$ 171.00

Item	GST Yes/No	2024-25 FEE TOTAL
Flock Factories	No	\$ 171.00
Knackeries	No	\$ 298.00
Poultry Processing establishments	No	\$ 298.00
Poultry Farming	No	\$ 298.00
Rabbit Farming	No	\$ 298.00
Fish Processing establishments in which whole fish are cleaned and prepared	No	\$ 298.00
Shellfish & Crustacean processing est	No	\$ 298.00
Any other Offensive Trade not specified	No	\$ 298.00
Poultry and Pigeon Licence Fees		
Initial Application fee: up to 12 birds, poultry or pigeons	No	No charge
Initial Application for: 12-20 birds, poultry or pigeons In a townsite	No	\$ 50.00
Site inspection fee initial visit prior to approval for keeping birds - For over 12 birds	No	\$ 150.00
Site inspection fees after initial approval for annual inspection - For over 12 birds	No	\$ 75.00
Poultry and Pigeon Annual Registration Fee		
When Planning approval is granted in Rural Zone and special rural zone in excess of 12 poultry or pigeons and up to maximum of 150 birds not including young up to three months of age contained within pens and cages. Where not for commercial purposes.	No	\$ 70.00
Removal of pigeons based on quote in response to written request or Notice to remove issued by Environmental Health Officer.	No	\$150 + Cost of contractor + administration fee of 30% of the cost
Bees		
Application for Permit to keep Bees - For up to two hives	No	No charge
Application for Permit to keep Bees - For more than two hives	No	\$ 75.00
Site inspection fee - For more than two hives	No	\$ 150.00
Permit Fee	No	\$ 75.00
Removal of bees based on quotation in response to written request or Notice to remove bees issued by Manager Environment and Health Services or Coordinator Environmental Health.	No	\$150 + cost of contractor + \$75 admin fee
Trading activities on Thoroughfares and Public Places and Local Government Properties		
Trading & Services Fees and Charges		
Initial and Renewal Application fee	No	\$ 40.00
Plus Licence Fees: Daily fee	No	\$ 30.00
Plus Licence Fees: one week	No	\$ 75.00
Plus Licence Fees: one month	No	\$ 100.00
Plus Licence Fees: three months	No	\$ 300.00
Plus Licence Fees: six months	No	\$ 500.00
Licence Fees: one year - all categories of traders including designated trading area and approved markets/ events.	No	\$ 750.00
Plus Licence Fees - Mobile Food Vendors at Designated Trading Area - six months	No	\$ 50.00
Plus Licence Fees - Mobile Food Vendors at Designated Trading Area and approved markets/ events - one year	No	\$ 100.00
Licence Fee for a notified or registered food business to attend any approved markets/events - one year	No	\$ 200.00
Charitable and not for profit organisations and community events available free of charge to the community	No	No charge
Charge per non-food stall holder/trader trading under an Umbrella Trading Permit issued to the event organiser - one year	No	\$ 10.00
Licence fees: one year for approved markets/ events for profit	No	\$ 200.00
Trading in Public Places - Outdoor Dining		
Initial Application or Variation Dining Area on Public Land.	No	No charge
Outdoor Dining Area on Public Land Annual fee for renewal application.	No	No charge
Outdoor Eating Area Fee per square metre of outdoor dining area allocated.	No	No charge
Transfer application for Outdoor Dining Area on Public Land.	No	No charge
Cleaning Fee for Outdoor Eating Area for up to 30 square metres & part thereof thereafter for non-compliance of cleaning notice.	EA No	Actual cost
Events (Sundry) - Waste and Recycling Bins Provision, Collection and Disposal Services		

Item		GST Yes/No	2024-25 FEE TOTAL
<i>For provision of event Waste and Recycling services on weekdays, weekends & public holidays from 240 litre MGB's only to and from stock with bins delivered prior to the event during the preceding week by the contractor. Bins collected after the weekend on Monday, emptied, cleaned and returned to stock for reuse. Waste and recycling bin services must be requested a minimum of 30 days prior to the event.</i>			
Events - All 240 litre waste bins - for bin supply and waste collection and for disposal of waste.	Bin	Yes	Per Contractor rate
Events - All 240 litre recycling bins - for bin supply, collection of resources for recycling processing and disposal.	Bin	Yes	Per Contractor rate
Events - Replacement bin for event waste and recycling services where stolen or damaged so as to be unsuitable for services.	Bin	Yes	Per Contractor rate
Road Closures (Events)			
Thoroughfare Closure Application – Temporary – up to 4 weeks – Administration Charged at the actual cost of the provision of this service including advertising, legal fees and incidentals			
Traffic Management (Events)			
Traffic Management Plan Review - standard 1 hour		Yes	\$ 123.65
Traffic Management Plan Review - complex	Hr	Yes	\$ 150.00
SCHEDULE 9 - HOUSING			
Council Staff Housing			
12 Harrington Street - Employment Agreement		No	
7 Harrington Street - Employment Agreement		No	
16 Yulgering Road - Employment Agreement		No	
13 Lambert Crescent - Employment Agreement		No	
15 Lambert Crescent - Employment Agreement		No	
Senior Housing			
Bolgart APU Unit # 1 - as per Homeswest agreement		No	
Bolgart APU Unit # 2 - as per Homeswest agreement		No	
Calingiri APU Unit # 1 - as per Homeswest agreement		No	
Calingiri APU Unit # 2 - as per Homeswest agreement		No	
Calingiri APU Unit # 3 - as per Homeswest agreement		No	
Calingiri APU Unit # 4 - as per Homeswest agreement		No	
Bond - All residential properties x 4 weeks or as agreed			
Pet Bond		No	\$ 200.00
SCHEDULE 10 - COMMUNITY AMENITIES AND DEVELOPMENT SERVICES			
Cemetery Fees			
<i>On application to hold a funeral , the following fees shall be payable in advance:</i>			
Burial Fees			
(Grave Digging to a depth of 1.8m)			
Persons 10 years and over		Yes	\$ 1,156.00
Child under 10 years		Yes	\$ 650.00
Stillborn child		Yes	\$ 650.00
Each additional 300mm depth		Yes	\$ 194.00
Additional for interment without due notice		Yes	\$ 148.00
Additional for interment on a weekend or public holiday		Yes	\$ 148.00
Land for Burial			
2.4m x 1.2m	per lot	No	\$ 49.00
2.4m x 2.4m	per lot	No	\$ 98.00
2.4m x 3.5m	per lot	No	\$ 145.00
Opening and Exhumation Fees			
Re-opening of any grave		Yes	\$ 1,445.00
Grant of Right of Burial			
Grant of Exclusive Right of Burial	EA	No	\$ 39.00
Transfer of Grant of Exclusive Right of Burial	EA	No	\$ 26.00

Item		GST Yes/No	2024-25 FEE TOTAL
Interment of Ashes			
Interment of ashes in Memorial Garden	EA	Yes	\$ 48.00
Interment of ashes in grave	EA	Yes	\$ 62.00
Monumental Works			
Permission to erect any monument <i>*Council to be notified and Works Manager to authorised beforehand</i>	EA	No	\$ 63.00
Erection of grave number plate	EA	No	\$ 73.00
Reinstatement of monument, headstone etc where grave re-opened	EA	Yes	\$ 176.00
Waste Management			
Rubbish Removal Charge - Domestic/Commercial			
General Waste - Weekly Service	bin	No	\$ 250.00
- Additional service	bin	No	\$ 250.00
Recycling - Fortnightly Service	bin	No	\$ 250.00
- Additional Service	bin	No	\$ 250.00
Tip Fees - Domestic/Commercial (Non Pass Holder)			
Demolition Waste - Minimum charge		Yes	\$ 108.50
Demolition Waste	m3	Yes	\$ 152.00
Green Waste	m3	Yes	\$ 61.50
Clean Fill with debris	m3	Yes	\$ 18.00
8x6 trailer sorted		No	\$ 61.50
Fridge/Freezer/Air Con degassed with sticker only accepted		n/a	No charge
Tyres Not accepted		n/a	N/A
Asbestos - Pass Holders only Minimum Charge	m3	Yes	\$ 275.00
Key Bond - Mogumber Tip		No	\$ 50.00
Sewerage Scheme Charge			
- Calingiri		No	\$ 267.00
- Yerecoin		No	\$ 267.00
Septic tank & leach drain	Lt	No	\$ 0.50
Emergency Services Levy	Min	No	\$ 103.00
Planning			
Planning and Development (Local Government Planning Fees) Regulations 2000			
1) Determination of Development Application			
(other than for an extractive industry) where the estimated cost of the development is -			
Between \$0 to \$50,000		No	\$ 147.00
Between \$50,001 to \$500,000 - 0.32% of estimated cost of development		No	
Between \$500,001 to \$2,500,000 - \$1,700 + 0.257% for every \$1 in excess of \$500,000		No	calculation
Between \$2,500,001 to \$5,000,000 - \$7,161 + 0.206% for every \$1 in excess of \$2,500,000		No	calculation
Between \$5,000,001 to \$21,500,000 - \$12,663 + 0.123% for every \$1 in excess of \$5,000,000		No	calculation
plus if the development has commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the application		No	\$ -
2) Determining of development application (other than for an extractive industry)			
where the development has commenced or been carried out:			
The fee in item 1 plus, by way of penalty, twice that amount			
3) Determining of development application for an extractive industry			
where the development has not commenced or been carried out:			
		No	\$ -
4) Determining of development application for an extractive industry			
where the development has commenced or been carried out:			
The fee in item 3 plus, by way of penalty, twice that amount			
5) Provision of Subdivision Clearance			
a) not more than 5 lots	per lot	No	\$ 73.00
b) 6 lots - 195 lots - first 5 lots	per lot	No	\$ 73.00
6 lots - 195 lots - subsequent lots	per lot	No	\$ 35.00
5A) Determining an application to amend or cancel development approval			
		No	\$ 295.00
6) Determining an initial application for approval of home occupation where the home occupation has not commenced			
		No	\$ 222.00

Item		GST Yes/No	2024-25 FEE TOTAL
7) Determining an initial application for approval of home occupation where the home occupation has commenced: The fee in item 6 plus by way of penalty, twice that fee			
8) Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires		No	\$ 73.00
9) Determining an application for the renewal of an approval of a home occupation where the application is made after the approval has expired The fee in item 8 plus by way of penalty, twice that fee			
10) Determining an application for change of use or for an alteration or extension or change of a non conforming use to which item 1 does not apply, where the change or alteration, extension or change has not commenced or been carried out		No	\$ 295.00
11) Determining an application for change of use or for an alteration or extension or change of a non conforming use to which item 1 does not apply, where the change or alteration, extension or change has commenced or been carried out The fee in item 10 plus by way of penalty, twice that fee			
12) Issue of Zoning Certificate		No	\$ 73.00
13) Reply to a property settlement questionnaire		No	\$ 73.00
14) Issue written planning advice		Yes	\$ 87.70
15) Application to extend the time during which a building or demolition permit has effect (s.32)(3)(f)		No	\$ 110.00
Scheme Amendments, Structure Plans & Local Development Plans As per clause 48 of the Planning and Development Regulations notably: <i>In an estimate given under subregulation (3) or (4), the hourly rates for the local government's staff must be decided by the local government but must not exceed:</i>			
(a) for the person in charge of planning at the local government, \$88 per hour		Yes	\$ 88.00
(b) for a senior planner or manager, \$66.00 per hour		Yes	\$ 66.00
(c) for a planning officer, environmental health officer or other officer with qualifications relevant to the request, \$36.86 per hour		Yes	\$ 36.86
(d) for a secretary or administrative officer, \$30.20 per hour		Yes	\$ 30.20
<i>Pursuant to SOVP Extractive Industries Local Law 2018</i>			
Extractive Industry License – Initial Application and Renewal Fee			\$ 3,500.00
Extractive Industry License – Annual License Fee			\$ 1,500.00
Extractive Industry License - License Variation Fee			\$ 750.00
Extractive Industry License - License Transfer Fee			\$ 500.00
<i>Pursuant to SOVP Fencing Local Law 2018</i>			
Application for Approval for Non-Compliant Fencing		Yes	\$ 150.00
Application to Amend Previous Approval for Non-Compliant Fencing		Yes	\$ 75.00
<i>Pursuant to SOVP Public Places and Local Government Property Local Law 2018</i>			
Application for Trading License		Yes	\$ 100.00
Application for Market License		Yes	\$ 100.00
Application for Entertainment License		Yes	\$ 100.00
Application to Erect Temporary Signs or Trade Displays		Yes	\$ 100.00
Application for Food Sales License		Yes	\$ 50.00
Application to Camp		Yes	\$ 25.00
Application to Amend Current License Approval		Yes	\$ 50.00
Application to Transfer Current License Approval		Yes	\$ 75.00
SCHEDULE 11 - RECREATION AND CULTURE			
Calingiri Recreation Hall			
Hall Hire			
Main Hall	Day	Yes	\$ 78.00
Short Term hire - 2 hours or less		Yes	\$ 50.00
Bond - Liquor Consumed		No	\$ 255.00
Bond - No Liquor Consumed		No	\$ 128.00
Bond - Key		No	\$ 50.00
Additional Hall Cleaning		Yes	\$ 54.50
Tables and Chairs Hire			
Bond - external hire		No	\$ 250.00

Item		GST Yes/No	2024-25 FEE TOTAL
180cm Trestle Tables - external hire	EA	Yes	\$ 15.00
Cafe Chairs - external hire	EA	Yes	\$ 2.00
Repair/Replacement - for tables & chairs	EA	Yes	Cost+20%
Calingiri Sports Pavilion			
Main Hall Only, including kitchen (9 hours)	Day	Yes	\$ 60.00
Short Term hire - 2 hours or less		Yes	\$ 40.00
Bond - Key		No	\$ 50.00
Other			
Arts Society Craft Activities hire as per agreement		Yes	\$ 12.50
Bond - Key		No	\$ 50.00
Calingiri Gymnasium Memberships			
<u>Single:</u>			
- Per month		Yes	\$ 25.00
- per 12 months		Yes	\$ 250.00
- Pensioner discount 20% on production of Pensioner/Senior card		Yes	
<u>Groups:</u>			
- Club group membership 1 mth per person (minimum 10 people/maximum 20 people)		Yes	\$ 200.00
- Club group membership 3 mth per person (minimum 10 people/maximum 20 people)		Yes	\$ 550.00
- Club group membership 6 mth per person (minimum 10 people/maximum 20 people)		Yes	\$ 1,000.00
- Club group membership 12 mth per person (minimum 10 people/maximum 20 people) upon application		Yes	\$ -
Card Deposit - Bond	EA	No	\$ 50.00
Bolgart Hall - Information Only, charges levied by BPA			
<i>Hall Hire</i>			
Main Hall Only, including kitchen (9 hours)	Day	Yes	\$ 71.00
Additional Cleaning	Hr	Yes	\$ 50.00
Hall Hire (9 hours)	Day	Yes	\$ 45.00
Supper Room	Day	Yes	\$ 23.00
Supper Room 2 hours or less		Yes	\$ 10.50
Supper Room & Kitchen	Night	Yes	\$ 45.00
Bond - Liquor Consumed		No	\$ 255.00
Bond - No Liquor Consumed		No	\$ 128.00
Bond - key		No	\$ 50.00
<i>Tables and Chairs Hire</i>			
Locals hiring - chairs, trestles etc	EA	Yes	\$ 17.00
180cm Trestles Tables (Shire)	EA	Yes	\$ 12.50
180cm Trestles Tables (Not for Profit Organisation)	EA		\$ -
Café chairs (Shire)	EA	Yes	\$ 2.00
Café chairs (Not for Profit Organisation)		Yes	\$ -
Repair/Replacement Tables/Chairs	EA	Yes	Cost+20%
Sports			
Main Hall Only, including kitchen (9 hours)	Day	Yes	\$ 17.00
Hall hire - Short Term 2 hours or less		Yes	\$ 10.50
Bond - key		No	\$ 50.00
Other			
Non-profit functions - Local Non Profit Groups i.e. CWA		Yes	\$ 10.50
Mogumber Hall			
<i>Hall Hire</i>			
Main Hall, including kitchen, toilets and showers	Day	Yes	\$ 83.00
Additional Cleaning	Hr	Yes	\$ 52.00
Bond - Liquor Consumed		No	\$ 255.00
Bond - No Liquor Consumed		No	\$ 130.00
Bond - Key		No	\$ 50.00
Sports			
Main Hall hire, including kitchen, toilets and showers(9 hrs)	Day	Yes	\$ 31.50
Hall hire - Short Term 2 hours or less		Yes	\$ 10.50

Item		GST Yes/No	2024-25 FEE TOTAL
Bond - Key		No	\$ 50.00
Tables and Chairs Hire			
180cm Trestle Tables Non-profit functions Non-profit functions	EA	Yes	\$ 8.00
180cm Trestle Tables Locals	EA	Yes	\$ 10.50
180cm Trestle Tables	EA	Yes	\$ 16.00
180cm Trestle Tables (Not for Profit Organisations)	EA		\$ -
Café Chairs (Shire)	EA	Yes	\$ 2.00
Care Chairs (Not for Profit Organisation)		Yes	\$ -
Bain Marie-fee for external hire	Day	Yes	\$ 31.50
Bain Marie - repair/replacement if damaged/broken	EA	Yes	Cost+20%
Table and Chairs repairs/replacement if damaged	EA	Yes	Cost+20%
Bond - key		No	\$ 50.00
Caravan Parks			
Bolgart			
Powered site - daily		Yes	\$ 33.50
Powered site - weekly		Yes	\$ 154.00
Unpowered site - daily		Yes	\$ 18.00
Unpowered site - weekly		Yes	\$ 60.50
Calingiri			
Powered site - daily		Yes	\$ 33.50
Powered site - weekly		Yes	\$ 154.00
Unpowered site - daily		Yes	\$ 18.00
Unpowered site - weekly		Yes	\$ 60.50
SCHEDULE 13 - ECONOMIC SERVICES			
Building			
Application for building permits and demolition permits			
<i>Certified applications for building permits</i>			
Class 1 or class 10 - minimum	EA	No	\$ 110.00
Class 1 or class 10 - % of estimation of the building value	EA	No	\$ 0.00
Class 2 to 9 - minimum	EA	No	\$ 110.00
Class 2 to 9 - % of estimation of the building value	EA	No	\$ 0.00
<i>Uncertified applications for building permits</i>			
Class 1 or Class 10 - minimum	EA	No	\$ 110.00
Class 1 or class 10 - % of estimation of the building value - Uncertified 0.32% of value		No	\$ 0.00
Building Approval Certificate	EA	No	\$ 110.00
Building Approval Certificate - Ext'n	EA	No	\$ 110.00
Application - Building Standard		No	\$ 2,160.15
Demolition Permit Application- Class 1 or 10, Class 2 - 9	EA	No	\$ 110.00
Demolition Permit Extension- Class 1 or 10, Class 2 - 9	EA	No	\$ 110.00
<i>Occupancy Permits</i>			
Occupancy Permit for a completed building	EA	No	\$ 110.00
Occupancy permit for temporary, replacement, unauthorised work or modification of occupancy	EA	No	\$ 110.00
Construction Training Fund Levy			
Over \$20,000 - % of estimation of work value	EA	No	\$ 0.00
Administration fee for Shire	EA	No	\$ 8.25
Building Services Levy (BSL)			
Over \$45,000			
- Building permit per application - % of the value of the work*		No	\$ 0.00
-Demolition permit per application - % of the value of the work*		No	\$ 0.00
-Occupancy permit or building approval certificate for approved building work under s47, 49 or 52 of the Building Act	Min	No	\$ 61.65
\$45,000 or less			
- Building permit per application - % of the value of the work*	Min	No	\$ 61.65
-Demolition permit per application - % of the value of the work*	Min	No	\$ 61.65
-Occupancy permit or building approval certificate for approved building work under s47, 49 or 52 of the Building Act	Min	No	\$ 61.65
-Occupancy permit or building approval certificate for unauthorised building work under s51 of the Building Act per application- % of the value of the work*	Min	No	\$ 123.30
<i>Other permits and approval</i>			

Item		GST Yes/No	2024-25
			FEE TOTAL
Amended plan relating to any permit	EA	No	\$ 110.00
Approval of battery powered smoke alarm	EA	No	\$ 179.40
Swimming pool annual inspection	EA	No	\$ 78.00
Initial inspection of safety barrier to new swimming pools incl. Re-inspection			\$ 300.00
Other Economic Services			
Water Standpipes - Calingiri, Bolgart, Yerecoin - per kilolitre		No	\$ 5.00
NB: The Potable water from the Water Corporation Standpipes will be issued by appointment only, as taps to the stand pipes are locked.			
SCHEDULE 14 PUBLIC WORKS			
Private Works & Plant Hire			
(all rates inclusive of operator)			
Grader Hire	Hr	Yes	\$ 212.50
Loader	Hr	Yes	\$ 192.50
Bobcat	Hr	Yes	\$ 139.50
Ride on Mower	Hr	Yes	\$ 154.00
New Excavator	Hr	Yes	\$ 238.50
Backhoe	Hr	Yes	\$ 265.50
Multi-tyred Roller	Hr	Yes	\$ 174.00
Drum Roller	Hr	Yes	\$ 218.50
Prime Mover	Hr	Yes	\$ 180.00
3 tonne truck	Hr	Yes	\$ 154.00
9 tonne truck	Hr	Yes	\$ 174.00
13 tonne truck	Hr	Yes	\$ 154.00
Truck and Side Tipper Trailer		Yes	\$ 192.50
Labour Charge Out Rate / Hour		Yes	\$ 108.50
Toilet Trailers per Day		Yes	\$ 81.50
Toilet Trailers - Bond		No	\$ 125.00
Sand	Tonne	No	COST + 25%
Mulch		Yes	COST + 25%
Gravel	Tonne	Yes	COST + 25%
Blue Metal/Aggregate 7mm	Tonne	Yes	COST + 25%
Blue Metal/Aggregate 10mm	Tonne	Yes	COST + 25%
Blue Metal/Aggregate 14mm	Tonne	Yes	COST + 25%
Cracker Dust	Tonne	Yes	COST + 25%
Bitumen (Easy Mix)	Tonne	Yes	COST + 25%
Road Base	Tonne	Yes	COST + 25%
All other Private Works		Yes	COST + 25%

PUBLIC ATTACHMENTS



Shire of Victoria Plains

Objects and Reasons for Differential Rating For the year ending June 2025

In accordance with Section 6.36 of the *Local Government Act 1995* (the Act), the Shire of Victoria Plains is required to publish its objects and reasons for implementing differential rates.

1 Objective

Rates are levied on all rateable properties within the boundaries of the Shire of Victoria Plains in accordance with the *Local Government Act 1995*. The overall objective for the raising of the proposed rates and charges in the 2023/2024 Budget is to provide for the funding requirements of the Shires services, activities, financing costs and the current and future capital requirements of the Shire in light of the Ten-Year Long-Term Financial Plan.

Property valuations provided by the Landgate are used as the basis for the calculation of rates each year. Section 6.33 of the *Local Government Act 1995* provides the power to differentially rate properties based on zoning and/or land use as determined by the Shire of Victoria Plains. The application of differential rating maintains equity in the rating of properties across the Shire, enabling the Council to provide facilities, infrastructure and services that benefit the whole Shire and its visitors.

2 Rating Categories

The Shire of Victoria Plains has the following rating categories –

Category	Differentiation	2024-2025 application
Gross Rental Value	Townsites	General rate
	Commercial / Industrial (in rural area, less than 5 ha)	No properties within differentiation
	Mining (accommodation village etc in rural area)	No properties within differentiation
Unimproved Value	Agricultural	General rate
	Commercial / Industrial (in rural area, greater than 5 ha)	No properties within differentiation
	Mining / Other	Differential rate

As per Council Policy –

GRV means those properties having a gross rental value as supplied by Landgate.

townsite means –

- the towns of – Calingiri, Bolgart, Yerecoin and Piawaning
- the areas valued as GRV by Landgate in the localities of – New Norcia, Mogumber and Gillingarra

UV means those properties having an unimproved value as supplied by Landgate.

3 Gross Rental Valuation (GRV)

The *Local Government Act 1995* determines that properties of a non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates.

Landgate determines the GRV for all properties within the Shire of Victoria Plains every five years and assesses a GRV. The last general revaluation occurred in 2023-24 with the re-valuation planned effective from 1 July 2024.

Interim valuations are provided by Landgate for properties where changes have occurred (i.e. subdivisions, amalgamations, building constructions, demolition, additions and/or property rezoning). In such instances, the rates for the affected properties are recalculated and an interim rates notice is issued.

The table below summarises the proposed 2024-2025 rates in the dollar and minimum payments for GRV –

Gross Rental Value	Rate / \$	Minimum payment
Townsites	0.11778	\$623.00
Commercial / Industrial (rural, < 5 ha)	n/a	n/a
Mining (intensive use)	n/a	n/a

Townsites – means all properties, regardless of zoning or land use within a townsite, and not otherwise categorised

Rating objective – the base rate for GRV properties

Commercial / Industrial – means properties outside of a townsite, where the land either in whole or part

- i) is used for commercial or industrial purposes in excess of those directly related to the agricultural use of the land; or
- ii) the commercial or industrial activity offers services or products to other parties; and
- iii) the activity is on a portion of the land not exceeding 5 hectares unless otherwise determined by Council;

Rating objective – to maintain relativity comparative to commercial and industrial properties located in townsites, alleviating cross-subsidy from GRV Townsites, and UV Agricultural.

Mining (intensive use) – concentrated mining activity that if located in a townsite, would be rated as a GRV property, including but not limited to –

- i) accommodation villages;
- ii) support services such as offices, workshops, processing facilities, industrial area, etc

Rating objective – to maintain the relativity comparative to residential rates and provides an average rate per accommodation unit of less than Council's proposed minimum payment for GRV Townsites.

4 Unimproved Valuation (UV)

Properties that are predominantly of a rural purpose are assigned an Unimproved Value that is supplied and updated by the Valuer-General on an annual basis.

Interim valuations are provided by Landgate for properties where changes have occurred (i.e. subdivisions, amalgamations). In such instances, the rates for the affected properties are recalculated and an interim rates notice is issued.

The table below summarises the 2024-2025 rates in the dollar and minimum payments and for UV –

Unimproved Value	Rate / \$	Minimum payment
Agricultural	0.004715	\$728.00
Commercial / Industrial (rural, > 5ha)	n/a	n/a
Mining / Other	0.009430	\$1,456.00

- Agricultural** – all properties, regardless of zoning or land use outside a townsite –
- i) not otherwise UV categorised, generally being agricultural in nature;
 - ii) excluding commercial or industrial properties valued as UV 2;

Rating objective – the base rate for UV properties

- Commercial / Industrial** – properties outside of a townsite, where the land either in whole or part –
- i) is used for commercial or industrial purposes in excess of those directly related to the agricultural use of the land; or
 - ii) the commercial or industrial activity offers services or products to other parties;
 - iii) the activity is on a portion of the land exceeding 5 hectares unless otherwise determined by Council; and
 - iv) the property or portion of property is not valued as GRV Commercial / Industrial (rural, > 5 ha) ;

Rating objective –to maintain relativity comparative to commercial and industrial properties located in townsites, alleviating cross-subsidy from GRV Townsites, and UV Agricultural.

Mining / Other – all mining activity other than GRV Mining (intensive).

Rating objective – to generate revenue to support the large investment made in roads and road drainage infrastructure to service mining activities and reflects the extra maintenance, impacts and frequency that is required to ensure a minimum level of serviceability above that normally required to meet the needs of farmers.

5 Submissions

Written submissions may be made to the Shire of Victoria Plains –

- in person – at the Shire Office, 28 Cavell Street, Calingiri
- by post – to PO Box 21, Calingiri 6569; or
- by email – to reception@victoriaplains.wa.gov.au

Submissions close at 4.00pm on Friday 19 July 2024.

Once Council has considered the submissions, the Differential Rates and the 2024/25 Budget (with or without modification) will be adopted by Council.

Sean Fletcher

Chief Executive Officer

PUBLIC ATTACHMENTS

Our ref: DG-2024-1212
Enquiries: Elyse Saraceni, 6551 9447

CHIEF EXECUTIVE OFFICER
LOCAL GOVERNMENT AUTHORITY

REFORMS TO DECISION MAKING ON DEVELOPMENT OF SINGLE HOUSES

Earlier this year the Minister for Planning announced that a number of planning reforms would commence on 1 July 2024, including changes to local government roles and responsibilities in decision making on development applications for single houses.

This reform will see implementation of Part 4 of the *Planning and Development Amendment Act 2023* supported by amendments to *Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations* that:

- introduce a new section 257C into the *Planning and Development Act 2005*, which provides the ability for regulations to specify that certain types of development applications must be determined by the officers of the local government; and
- amend Schedule 2 of the Regulations to specify that a single house development or any development associated with a single house such as additions, alterations, patios or carports, where not otherwise exempt, are to be determined by the Chief Executive Officer (CEO) of the local government or other local government officer/s authorised by the CEO. This will not apply to any heritage protected place as defined in Schedule 2.

The rationale for this reform was outlined in the material available during the public consultation period between October 2023 and January 2024. The Department would like to thank everyone who took the time to provide feedback on the draft amendments to the Regulations, which has been reviewed and no changes were recommended. The amendments to the Regulations have now been finalised, will come into effect on Monday 1 July 2024 and can be viewed [here](#).

As a result, from 1 July 2024, the determination of development applications for single houses or any development associated with a single house, excluding development of or associated with a heritage protected place, must be made by the CEO of the local government or employees authorised by the CEO. This cannot be determined by Council.

In preparation for the commencement of this reform you are advised that you should:

- review and update the register of delegated authority from Council to remove any references to development approval functions for single houses and associated development, except in relation to a heritage protected place;

- where necessary, prepare and approve the appropriate authorisations from the CEO to local government officers. The CEO is automatically authorised under the Regulations and there is no action required by a local government to authorise a CEO; and
- consider any necessary updates to reporting to reflect the new authorisations. This may only be required if your local government reports regularly to Council on planning decisions made under delegated authority.

Local governments that utilise the services of a consultant or other contractor to assess single house development applications can continue to have a contractual arrangement with a private consultant or other contractor to provide services regarding assessment, analysis, preparation of reports for development applications and the making of a recommendation with conditions and/or reasons.

From 1 July 2024, that report and attachments must be provided to the CEO or other authorised local government officer who will consider the recommendation and make the decision. The procurement of consultants and contractors remains subject to the provisions of the *Local Government Act 1995* and the changes to decision making outlined above does not impact those provisions.

Further detail on this reform can be viewed [here](#). For further information please contact planningreform@dph.wa.gov.au.

Yours sincerely



Anthony Kannis PSM
Director General

16 May 2024

PUBLIC ATTACHMENT

- where necessary, prepare and approve the appropriate authorisations from the CEO to local government officers. The CEO is automatically authorised under the Regulations and there is no action required by a local government to authorise a CEO; and
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Further detail on this reform can be viewed [here](#). For further information please contact planningreform@dph.wa.gov.au.

Yours sincerely



Anthony Kannis PSM
Director General

16 May 2024

PUBLIC ATTACHMENT



REGISTER OF DELEGATIONS

COUNCIL TO CEO

CEO TO OFFICERS

COUNCIL TO COMMITTEES

REVIEW & ADOPTION 28 JUNE 2023

DRAFT

1.1.8 Local Planning Scheme

STATUTORY CONTEXT

Local Government Act 1995 –

- sections 5.45 and 5.46 apply to a delegation made under this Division as if the delegation were a delegation under Part 5 Division 4 of that Act.

Land Development Act 2005 –

- Shire of Victoria Plains Deemed Provisions: Part 10 - Enforcement and administration; Division 1 - Powers of local government

CORPORATE CONTEXT

None

PRIMARY DELEGATION

CEO

CONDITIONS/LIMITATIONS

The CEO is delegated power to appoint employees as authorised persons for the purposes of performing functions under –

- Local Planning Scheme;
- Local Planning Policy.

SUB-DELEGATION

Permitted as per the Conditions/Limitations

FUNCTION DELEGATED

1. Legislation

Part 10 - Enforcement and administration

Division 1 - Powers of local government

79. Entry and inspection powers

- (1) The local government CEO may, by instrument in writing, designate an officer of the local government as an authorised officer for the purposes of this clause.
- (2) An authorised officer may, for the purpose of monitoring whether the local planning scheme is being complied with, at any reasonable time and with any assistance reasonably required –
 - (a) enter any building or land in the Scheme area; and
 - (b) inspect the building or land and anything in or on the building or land.

82. Delegations by local government

- (1) The local government may, by resolution, delegate to a committee or to the local government CEO the exercise of any of the local government's powers or the discharge of any of the local government's duties under this Scheme other than this power of delegation.
- (2) A resolution referred to in subclause (1) must be by absolute majority of the council of the local government.
- (3) The delegation must be in writing and may be general or as otherwise provided in the instrument of delegation.

83. Local Government CEO may delegate powers

- (1) The local government CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO' functions under this Scheme other than this power of delegation.
- (2) A delegation under this clause must be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) Subject to any conditions imposed by the local government on its delegation to the local government CEO under clause 82, this clause extends to a power or duty the exercise or discharge of which has been delegated by the local government to the CEO under that clause.

84. Other matters relevant to delegations under this Division

The Local Government Act 1995 sections 5.45 and 5.46 apply to a delegation made under this Division as if the delegation were a delegation under Part 5 Division 4 of that Act.

2. Local Laws

- a. Nil

3. Infringement Notices

- Subject to the powers listed in Legislation

APPLICATION

4. Appointments made by the CEO are limited to employees or other suitable persons of the Shire, and are to state the appointment is to the office (position) and when issued will set out clearly:
 - (a) It will be for the duration of employment by the Shire, or
 - (b) It will be for the duration of the contract with the Shire, or
 - (c) It will be for a specified time, event or purpose.
5. Appointment to a position by Council or CEO, in either a substantive or temporary capacity, includes the responsibility to administer and perform the functions delegated to that position, subject to –
 - a. any limitations specified in the relevant general delegation to the person or position;
 - b. any specific limitations imposed by the Council or CEO in making the appointment.
6. All proposals to commence prosecution are to be referred to Council for decision, unless specifically provided for under delegated power or by specific decision.

FORMAL RECORD OF USE

- i) Authorised person's certificate of authorisation
- ii) File copy of authorisation
- iii) Personnel file
- iv) Relevant subject file

HISTORY

Former Delegation	2.6, 2.64
Adopted	18 July 2018
Review / adoption	28 June 2023

REFERENCES

See Delegation 1.1.1

10.2 Illegal development

STATUTORY CONTEXT

Local Government Act 1995 –

- s.5.42(1)(b) – Delegation to CEO of powers under the Planning and Development Act 2005 s.214(2), (3) and (5)
- s.5.44 CEO may delegate some powers and duties to other employees

Planning and Development Act 2005 –

- s.214 – development in contravention of planning scheme or interim development order
 - (2) – power to order stop work
 - (3) – power to remove, alter etc and restore land to original condition
 - (5) – if delay interferes with scheme operation, power to order work to be undertaken

Planning and Development (Local Planning Schemes) Regulations 2015 –

- s.82 – a local government may delegate to a committee or to the CEO
- s.83 – CEO may delegate to any employee

Local Planning Scheme No.5 –

- Part 9 – Applications for Planning Approval

CORPORATE CONTEXT

Local Planning Policies

PRIMARY DELEGATION

CEO

SUB-DELEGATION

Principal Building Surveyor

FUNCTION DELEGATED

1. The CEO is delegated power to issue notices in relation to illegal or delayed works in accordance with the Planning and Development Act 2005 s 214(2), (3) and (5).

APPLICATION

2. Where a notice is not complied with, the CEO is authorised to commence prosecution without reference to Council.

FORMAL RECORD OF USE

- i) Report to Council via monthly briefing papers
- ii) File copy of notice

HISTORY

Former Delegation	2.11
Adopted	18 July 2018
Review / adoption	22 June 2022

REFERENCES

10.3 Control of planning matters

STATUTORY CONTEXT

Planning and Development Act 2005 –

Part 5 – Local planning schemes

- s.68 – Town planning schemes continued as local planning schemes
- s.72 – Local government may prepare or adopt scheme
- s.73 – Provisions of a local planning scheme
- s.214 (2)(3)(5) – development works not in compliance may have written stop work or remedial action order issued

Planning and Development (Local Planning Schemes) Regulations 2015 –

- s.82 – a local government may delegate to a committee or to the CEO
- s.83 – CEO may delegate to any employee

These Regulations override any provisions of the Planning Scheme.

Local Planning Scheme No. –

Part 9 – Applications for Planning Approval

CORPORATE CONTEXT

Local Planning Policies

PRIMARY DELEGATION

CEO

SUB-DELEGATION

Principal Building Surveyor

FUNCTION DELEGATED

1. The CEO is delegated power to administer all planning matters or functions for the Shire of Victoria Plains, subject to compliance with –
 - a) Planning and Development Act,
 - b) Planning Regulations,
 - c) Residential R Codes
 - d) Local Planning Scheme, and
 - e) Local Planning Policy.

APPLICATION

2. Any proposal that is not compliant, where discretionary approval by the local government may be considered, is to be referred to Council for decision.
3. Any proposal requiring a decision but which has been refused is to be notified to Council for information.
4. The CEO is delegated power to respond to –
 - a) any appeal against a discretionary decision of the local government in accordance with the local government's decision on the matter to which the appeal or request for reconsideration relates,
 - b) Development Assessment Panel requirements.
5. Where a planning approval is not complied with, the CEO is authorised to commence prosecution without reference to Council.

FORMAL RECORD OF USE

Approvals etc on file

HISTORY

Former Delegation	2.11, 2.12, 2.15
Adopted	18 July 2018
Review / adoption	22 June 2022

REFERENCES

PUBLIC ATTACHMENTS

10.4 Applications for subdivision and amalgamations

STATUTORY CONTEXT

Planning and Development Act 2005 –

- s.4 – Subdivision includes amalgamation
- s.135 – subdivision (and amalgamation) not permitted without WA Planning Commission approval
- s.138(2) – Commission to have due regard to local planning scheme
- s.142 – Commission to seek local government's comments, objections, recommendations

Local Planning Scheme No.5

CORPORATE CONTEXT

Local Planning Policies

PRIMARY DELEGATION

CEO

SUB-DELEGATION

To be further reviewed to see if CEO has discretion to sub-delegate

FUNCTION DELEGATED

1. The CEO is delegated power in respect to an application received from the *Western Australian Planning Commission (WAPC)* to subdivide, re-subdivide or amalgamate land contained within the local government and to recommend to the WAPC –
 - (a) No objection to the granting of approval of an application to amalgamate or subdivide involving five (5) lots or less (including lots forming part of any strata-title scheme), unless prior planning consent has been granted to a co-ordinated development over the land;
 - (b) No objection to the granting of approval of an application to rationalise or reconfigure existing allotments where there is no net increase in lots created, and the new lot sizes will conform with the relevant requirements of the local planning schemes and their policies, and policies adopted in accordance with the Planning and Development Act s.26 relating to State planning policies; and
 - (c) the imposition of relevant conditions on any approval proposed to be granted by the WAPC, considered necessary to secure the objectives of the local planning scheme, and any land use plan or strategy adopted by Council;
2. The CEO is delegated power to certify to the WAPC compliance with conditions imposed on an approval to subdivide, re-subdivide or amalgamate land have been completed to the satisfaction of the Shire.

APPLICATION

3. Standard conditions of subdivision approval as endorsed by the WA Planning Commission are to be used where possible.

FORMAL RECORD OF USE

File copy of advice of decision to applicant, developer etc.

HISTORY

Former Delegation	2.13, 2.14
Adopted	18 July 2018
Review / adoption	22 June 2022

REFERENCES

Refer Planning Policy

PUBLIC ATTACHMENTS

Delegation Title	Control of Planning Matters
Delegation Number	10.2
Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> <ul style="list-style-type: none"> – s.5.42 Delegation of some powers or duties to the CEO – s.5.43 Limitations on delegations to the CEO – s.5.44 CEO may delegate powers and duties to other employees – s.5.45 Other matters relevant to delegations under this Division – s.5.46 Register of, and records relevant to, delegations to CEO and employees.
Express Power or Duty Delegated:	<i>Planning and Development Act 2005;</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015 - Schedule 2 (Deemed Provisions) clauses 82, 83 & 84; and</i> <i>Shire of Victoria Plains Local Planning Scheme No.5.</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Council delegates its authority and power to the Chief Executive Officer in accordance with Clauses 82 and 83 in Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> as follows: <ol style="list-style-type: none"> 1. <u>Advertising Applications for Development Approval</u> Public advertising of development applications in accordance with Clause 64 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> where specifically required or deemed necessary due to concerns regarding potential impacts, including referrals to adjoining and other nearby landowners, State government agencies and essential service providers. 2. <u>Consideration and Final Determination of Applications for Development Approval</u> <ol style="list-style-type: none"> 2.1 Approve development applications with a use class permissibility classification of 'P', 'D' and 'A' in Table 1 (i.e. Zoning Table) of the Shire of Victoria Plains Local Planning Scheme No.5 in accordance with Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>, and impose conditions as required where: <ul style="list-style-type: none"> a) the proposed development is compliant with all relevant standards and requirements, including any proposed variations thereto where no substantial impacts are considered likely to occur; and b) no valid planning objections have been received (if advertised). 2.2 Where any valid planning objections are received during public advertising of a development application for a single house or any development associated with a single house, excluding development of or associated with a heritage protected place, the Chief Executive Office shall determine the application as required by Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. 2.3 Approve an application to amend an aspect of a previously approved development application which, if amended, would not substantially change the development approved as per clause 77 in Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. 2.4 Grant an extension of development approval for up to two (2) years with no changes to any conditions of approval as per clause 77 in

	<p>Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</p> <p>2.5 Refusal of all development applications where the proposed use is not permitted (i.e. use permissibility classification of 'X' in Table 1 (i.e. Zoning Table) of the Shire of Victoria Plains Local Planning Scheme No.5).</p> <p>2.6 With the exception of single houses or any development associated with a single house, excluding development of or associated with a heritage protected place, an officer to whom delegated authority is granted to finally determine development applications is not to exercise that authority in the following circumstances and shall refer all applications to a meeting of Council for formal consideration and final determination:</p> <ol style="list-style-type: none"> a) Where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination; or b) Where the delegated decision would be contrary to the intent of a previous decision made at a Council meeting, or any law or regulation; or c) Where notification has been given to adjoining and nearby owners or the general public for comment in accordance with the Local Planning Scheme or any associated policy and valid planning objections have been received within the time specified. <p>3. <u>Use Not Listed</u></p> <p>To determine if a use not specifically listed in the Zoning Table (Table 1) of the Shire of Victoria Plains Local Planning Scheme No.5 is consistent, may be consistent or is not consistent with the objectives of the zone and publicly advertise a development application in accordance with Clause 64 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> where the use may be consistent with the objectives of the subject land's relevant zoning classification.</p> <p>4. <u>Waiving of Development Application Fees</u></p> <p>Waive the statutory fee payable for an application for development approval where the applicant and/or owner (as appropriate) is a registered not-for-profit organisation and the proposed development is for community benefit.</p> <p>5. <u>Advertising Extensions for Local Planning Scheme Amendments</u></p> <p>To extend the advertising period for local planning scheme amendments where it is considered necessary to provide adequate consultation and/or accommodate specific community consultation exercises (e.g. special electors' meetings, workshops etc.).</p> <p>6. <u>Directions Regarding Unauthorised Development</u></p> <p>To give written direction/s in relation to unauthorised development and to authorise any action available to the local government under the <i>Planning and Development Act 2005</i> incidental to such written direction, including but not limited to:</p> <ol style="list-style-type: none"> a) issuing a notice to remove, pull down, take up, or alter the development and to restore the land as nearly as practicable to its condition immediately before the development started, to the satisfaction of the local government; and/or b) commence legal action in accordance with the Council's endorsed procedure for compliance and enforcement. <p>These powers shall not be exercised in circumstances where the Chief Executive Officer has received a request from a Councillor that the</p>
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	<p>matter be referred to Council for consideration or determination.</p> <p>7. <u>Responsible Authority Reports to the Development Assessment Panel</u></p> <p>To prepare and submit Responsible Authority Reports to the Development Assessment Panel pursuant to Regulation 12 of the <i>Planning and Development (Development Assessment Panels) Regulations 2011</i> in relation to applications for development approval under Shire of Victoria Plains Local Planning Scheme No.5. The Chief Executive Officer is to advise Council of the lodgement and subsequent decision of a Development Assessment Panel (DAP) application at the next available Council meeting.</p> <p>8. <u>Subdivision Applications</u></p> <p>8.1 Prepare and submit formal responses to the Western Australian Planning Commission (WAPC) in relation to all strata, survey strata and green title subdivision applications (including amalgamations) with due regard for the WAPC's Model Subdivision Conditions Schedule (as amended) and the standards and requirements of the Shire of Victoria Plains Local Planning Scheme No.5 including any associated local planning policies of relevance, the Residential Design Codes and WAPC Development Control Policy 3.4 - Subdivision of Rural Land (as applicable).</p> <p>8.2 Issue formal subdivision clearances where the relevant local government conditions of subdivision approval by the WAPC have been satisfied and all relevant application fees have been paid by the proponent.</p> <p><u>Important Note:</u></p> <p><i>The delegations outlined above do not preclude the Delegate or Sub-Delegate referring the categories of development or legal proceedings outlined above to Council for formal consideration and final determination after having regard to the circumstances of a particular case.</i></p>
Council Conditions on this Delegation:	<p>1. Where any development application has been determined under the delegations outlined above the approval shall contain the following footnote:</p> <p><i>The above determination has been made by the local government's Chief Executive Officer under delegated authority in order to expedite the decision making process. If you are aggrieved by the decision you may request that the matter be reviewed by the State Administrative Tribunal.</i></p> <p>2. All matters determined under delegated authority are to be listed at the first available Ordinary Meeting of Council.</p>
Express Power to Sub-Delegate:	Local Government Act 1995: – s.5.44 CEO may delegate some powers and duties to other employees.
Sub-Delegate/s: <i>Appointed by CEO</i>	Principal Building Surveyor
CEO Conditions on this Sub-Delegation: <i>Conditions on the original delegation also apply to the sub-delegations.</i>	<p>1. Where any development application has been determined under the delegations outlined above the approval shall contain the following footnote:</p> <p><i>The above determination has been made by the local government's Principal Building Surveyor under delegated authority in order to expedite the decision making process. If you are aggrieved by the decision you may request that the matter be reviewed by the State Administrative Tribunal.</i></p> <p>2. All matters determined under delegated authority are to be listed at the first available Ordinary Meeting of Council.</p>
Compliance Links:	File notes, notices and correspondence to be entered in the Shire of Victoria Plains Central Records system.

Record Keeping:	File notes, notices and correspondence to be entered in the Shire of Victoria Plains Central Records system in accordance with Regulation 19 of the <i>Local Government (Administration) Regulations 1996</i> .
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Version Control:

1	New delegation for the control of various town planning related matters adopted by Council on2024 to replace previous delegation numbers 1.1.8, 10.2, 10.3 and 10.4 in the Shire of Victoria Plains Delegations Register dated and adopted 28 June 2023.
2	
3	

PUBLIC ATTACHMENTS

2024 Notice of WALGA Annual General Meeting

WEDNESDAY, 9 OCTOBER 2024

2:30PM

AT PERTH CONVENTION AND EXHIBITION CENTRE
21 MOUNTS BAY RD, PERTH WA 6000

The Annual General Meeting (AGM) of the Western Australian Local Government Association (WALGA) will be held at the Perth Convention and Exhibition Centre on **Wednesday, 9 October 2024 at 2:30pm**.

Attendance at the AGM is free for all Elected Members and Officers from Member Local Governments. Voting Delegates and Proxies must be registered (registration information below).

The AGM is being held in conjunction with the Local Government Convention 2024 (the Convention). Further information on the Convention will be announced shortly.

VOTING INFORMATION

Voting entitlement

Each Member Local Government is entitled to be represented by two Voting Delegates. A Voting Delegate is entitled to one vote.

A Proxy is entitled to vote in the absence of a Voting Delegate.

Voting Delegates and Proxies may be Elected Members or Officers.

Registration of Delegates and Proxies

Voting Delegates and Proxies must be registered by the Local Government Chief Executive Officer.

The Chief Executive Officer of each Member Local Government will be sent the Delegate registration link via email. We ask that registration be completed via the link provided prior to **5:00pm on Friday, 27 September 2024**. However, Delegate registrations can be completed or amended up until the start of the AGM at **2:30pm on Wednesday, 9 October 2024**.

Voting process

Information on how voting will be conducted at the AGM will be sent to all registered Voting Delegates and Proxies prior to the AGM.

MEMBER MOTIONS

Submission

Member Local Governments are invited to submit motions for inclusion in the Agenda for consideration at the AGM.

Motions should be submitted by the Chief Executive Officer of the Member Local Government to the Chief Executive Officer of WALGA via email at association.governance@walga.asn.au.

Closing date

Member motions must be submitted prior to **5.00pm on Friday, 23 August 2024**.

Guidelines for motions

Please refer to the [Guideline for the submission of Member Motions](#) for detailed information on the submission of motions.

MEETING DOCUMENTS

Notice of proposed amendments to the Association Constitution

The Chief Executive Officer of WALGA will give not less than 60 days notice of any proposal to amend the Association Constitution. This notice will be given via email to all Local Government Chief Executive Officers by **5:00pm Thursday, 8 August 2024**.

Agenda

The Chief Executive Officer of WALGA will publish the Agenda of the AGM not less than 30 days prior to the AGM. The Agenda will be published by **5:00pm Friday, 6 September 2024** on the WALGA website. All Elected Members and CEOs will be advised of the availability of the Agenda via email.

Hardcopy meeting documents will not be distributed.

The Order of Business shall be:

1. Record of attendance and apologies
2. Announcements
3. Confirmation of minutes of previous meetings
4. President's report
5. Financial report for the Financial Year, and
6. Consideration of Executive and Member Motions

MEETING CONDUCT

The AGM will be conducted in accordance with the [WALGA AGM Standing Orders](#).

QUERIES

Please direct all enquiries relating to the registration of Delegates or the submission of Member motions to Meghan Dwyer, Executive Officer Governance on (08) 9213 2050 or at association.governance@walga.asn.au.



President Cr Karen Chappel AM JP
WALGA President



Nick Sloan
WALGA Chief Executive Officer

2024 WALGA Annual General Meeting

Guideline for the submission of Member Motions

GENERAL PRINCIPLES

The following principles should be followed by Members in the formulation of Member Motions (Motions):

- Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
- Due regard should be given to the relevance of the Motion to the total membership and to Local Government in general. Some Motions are of a localised or regional interest and might be better handled through other forums.
- Due regard should be given to the timeliness of the Motion. Will it still be relevant come the AGM or would it be better handled immediately by the Association?
- The likely political impact of the motion should be carefully considered.
- Due regard should be given to the educational value to Members i.e. does awareness need to be raised on the particular matter?
- The potential media interest of the subject matter should be considered.

CRITERIA

Motions will be included in the Agenda where they:

1. Are consistent with the objects of the Association (refer to clause 3 of the [Association Constitution](#));
2. Demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA;
3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws); and
5. Are clearly worded and unambiguous in nature.

Motions will not be included where they are:

6. Consistent with current Association advocacy/policy positions as per the [Advocacy Positions Manual](#) (as the matter has previously been considered and endorsed by WALGA).

Motions of similar objective:

7. Will be consolidated as a single item.

Prior to the finalisation of the Agenda, the WALGA President and Chief Executive Officer will determine whether Motions submitted by Members abide by the criteria.

Members submitting Motions will be advised of the determinations.

SPECIAL URGENT BUSINESS¹

No Motion shall be accepted for debate at the AGM after the closing date unless the motion:

- Relates to special urgent business, and
- Is approved for debate by an absolute majority.²

Where practicable, prior notice of the Motion should be provided to the President.

The Delegate is to have sufficient copies of the Motion in writing for distribution to all Delegates at the meeting.

COUNCIL RESOLUTION

Motions should be submitted with the backing of a resolution of Council.

When submitting a Motion, the Member Local Government should advise that the Motion to be considered has been endorsed by Council.

MOTION TEMPLATE

A template has been prepared to assist Member Local Governments in submitting proposed Motions. The template is available on the WALGA website.

Motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

SUBMISSION

As per clause 22(5) of the Constitution, an AGM Motion may only be submitted by the WALGA State Council or an Ordinary Member.

CLOSING DATE

Motions must be submitted before **5.00pm on Friday, 23 August 2024**.

¹ [WALGA AGM Standing Orders](#), clause 8

² "Absolute Majority" means a majority of delegates of the Association whether present and voting or not.

Motion Template

This template has been prepared to assist Member Local Governments in submitting proposed Member Motions for the 2024 WALGA Annual General Meeting.

Please refer to the Guideline for the Submission of Member Motions when preparing Member Motions.

Motion Title: *Insert the title of the motion*

Local Government Name: *Insert the name of the Member Local Government*

Date: *Insert the date your Council resolved to support the motion*

MOTION

Insert the motion

IN BRIEF

- *The In Brief section should contain brief dot points*
- *Provide an Executive Summary of the main information and issues in the Member Comment*

MEMBER COMMENT

Insert the Local Governments comments. AGM motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.